

Bangladesh Country Coordinating Mechanism **CCM Secretariat**

Minutes of the 74th Meeting of Bangladesh Country Coordinating Mechanism (BCCM)

Chairperson	:	Professor Dr A F M Ruhul Haque MP Hon'ble Minister, Ministry of Health and Family Welfare
Date	:	13 September, 2012, Thursday
Time	:	10:30 hours
Venue	:	Conference Room (No-332), Ministry of Health and Family Welfare
Brief Report	:	Meeting minutes - page 1-3 Participant list - page 3-4

At the commencement, Professor Dr A F M Ruhul Haque, Chairperson, Bangladesh CCM and Hon'ble Minister, Ministry of Health and Family Welfare welcomed all the participants to the meeting. With the permission from Hon'ble Minister of the CCM Chair, Mr. Md. Humayun Kabir, Senior Secretary, Ministry of Health conducted the meeting in accordance with the set agenda.

AGENDA 1: Confirmation of proceedings of last meeting

02. It was noted that the 73rd CCM meeting was held on 03 April 2012 and the final minutes were circulated to all electronically and also the hard copies were distributed at the meeting. The minutes of last meeting was taken as read and confirmed.

AGENDA 2: Discussion on Draft OIG Audit Report

03. The report of Office of the Inspector General contains altogether 58 recommendations made by the. Six PRs of GFATM in Bangladesh presented their responses to the recommendations of OIG report. Senior Secretary Mr. Md. Humayun Kabir requested to review the whole OIG audit report response in the CCM Oversight Committee (COC) meeting systemically. He also requested the members of the COC to verify whether the response is in line with the audit findings and the management decisions/actions has taken by each PR that complies in mitigating risks and strengthen the internal control mechanism. He also requested the COC members to organize the meeting at earliest possible time to finalize the audit report. The second deadline of OIG audit response is expired on September 04, 2012. Dr. Tasnim Azim of icddr'b requested to write OIG to extend audit report submission timeline up to September 20, 2012. PR presented OIG audit findings and also distributed hard copies. If any CCM members have any comments, suggestions, recommendations then the same has to be sent to the chair of COC, Additional Secretary (PH & WHO), Ministry of Healthy & Family Welfare through e-mail by 15th instant.

04. Mr. Abu Yusuf Chowdhury, Chair of STI network raised that while 1st draft OIG findings were presented the SRs and PRs presided their response, however there is no reflections of the responses in the second draft audit report of OIG.

AGENDA 3: Discussion on report of Technical Review Committee on OIG

Recommendations:

05. The 72nd meeting of the GFATM Country Coordination Mechanism (CCM) had formed a four member Technical Review Committee (TRC) to review the OIG findings and recommendations, explore consistency of information, and provide recommendations to the chair of the CCM. The review committee met twice on 05th and 11th February 2012 and discussed extensively all the OIG recommendations.

06. The TRC meeting minutes were shared among the CCM members. In addition a CCM oversight committee meeting was held on September 10, 2012 at 11.00 am with Md. Shafiqul Islam Laskar, Additional Secretary (PH & WHO), Ministry of Health and Family Welfare in the chair. That meeting discussed the report of Technical Review Committee on OIG recommendations made for Bangladesh CCM and particular reference to OIG Recommendation-1: CCM reconstituted & Recommendations – and the Recommendation -4 the CCM Oversight Committee strategy plan. The meeting minutes were also shared among the CCM members.

07. OIG Recommendations 1: CCM Reconstituted, both TRC and COC members agreed that GOB and NGO representation should be equal to avoid Conflict of Interest (COI) issue of GFATM. However, Senior Secretary, Ministry of Health and Family Welfare requested to follow the CCM governance manual to reconstitute the CCM representation by different entities in BCCM. In discussion on CCM Oversight Committee strategy plan, the current Chair of the CCM Oversight Committee (COC) is not involved in any kind of procurement of products or selection of NGOs related to Global funds; and given that it would be difficult to keep COC functional without leadership from a senior level government official, the current COC chair should retain his position in the COC. The COC also recommended that all COC members including the Chair should sign COI declaration statement. All the CCM members agreed on the issue.

AGENDA 4: Discussion on Identification of modalities of Election or Selection of Gender and Rights Constituency

08. The TRC and COC are working on OIG recommendations including CCM reconstitution. Senior Secretary of Ministry of Health and Family Welfare, Mr. Md. Humayun Kabir said that the CCM would be reconstituted in the next quarter, i.e. October-December following the CCM governance manual. So no new member in this constituency might be selected or elected now. UNAIDS coordinator mentioned that PRs and SRs should not be included in the CCM membership. However, all PRs (Government and NGO) would attend the CCM meetings with observer status without voting right and obligatory reporting responsibility. The NGO representation in the CCM may be inclusive of FBO, PLWD, private sector, etc. One seat can be reserved for MARP (Most at Risk Population) representation.

AGENDA 5: CCM Secretariat update

09. Ministry of Health and Family Welfare has completed the recruitment process of CCM Co-ordination, Monitoring Officer and Administrative Officer and the decision is under consideration. Senior Secretary informed that the current co-ordinator has not been working and left without following formal and established procedure.

DECISIONS:

10. After threadbare discussions, the following decisions were taken in the meeting:
- The COC members have review and finalize each PR specific OIG draft audit findings.
 - If any CCM members have any comments, suggestions and recommendations about OIG draft findings report they should send it COC Chair, Additional Secretary, MOHFW through e-mail by 15th instant.
 - BCCM would send request to Office of the Inspector General (OIG) of GFATM for further extension of OIG audit response up to September 20, 2012.
 - The COC would review the whole audit response by Monday September 17, 2012 and submit to CCM Chair for final approval. *(Agenda 2)*
 - CCM reconstitution would be finalized followed by the CCM governance manual. The Gender and Rights constituency selection and election would be held after the reform of the CCM reconstitution. *(Agenda 3 and 4)*
 - CCM coordinator selection to be finalized very soon. *(Agenda 5)*
11. As there was no more issues to discuss the Chairperson concluded the meeting by extending thanks to members of CCM for their support and for participating in the discussion actively.


Professor Dr AFM Ruhul Haque
Minister

Ministry of Health and Family Welfare
and
Chairperson
Bangladesh Country Coordinating Mechanism (BCCM)

Distribution (not in order of seniority):

Participants:

- Prof. Dr A F M Ruhul Haque, Honorable Minister, Ministry of Health and Family Welfare, Dhaka
- Md Humayun Kabir, Senior Secretary, Ministry of Health and Family Welfare, the Secretariat,
- Mr. Shafiqul Islam Laskar, Additional Secretary (PH & WHO), Ministry of Health & Family Welfare,
- Prof. Dr. Khondokar Md. Shefyetullah, Director General, Directorate General of Health Services, Mohakkali, Dhaka
- Shah Md. Aminul Haque, External Resource Division, Ministry of Finance,
- S. M. Haroon-or-Rashid, Joint Secretary (Development), Ministry of Information, Bangladesh Secretariat
- Ms Niru Shamsun Nahar, Joint Chief Planning, MOHFW
- Dr. Md. Aminul Islam, Deputy Secretary, Ministry of Women & Children Affairs,
- Mr. Md. Sayedul Islam, Deputy Secretary, Ministry of Health & Family Welfare
- Dr. Md. Abdul Waheed, Line Director, NASP), DGHS, Road 132, Gulshan 1, Dhaka
- Dr. Ashaque Husain,, Director, MBDC and Line Director, TB & Leprosy, DGHS, Mohakhali, Dhaka
- Dr Benazir Ahmed, Director (Disease Control) and Line Director, CDC, DGHS, Mohakhali, Dhaka
- Brig Gen Md Harun Helal, Chief Health Officer, Dhaka City Corporation, Nagar Bhaban, Ministry of L
- Prof Mahmudur Rahman, PhD, Director, IEDCR, Mohakhali

15. Prof M Ridwanur Rahman, Head of Medicine, Shaheed Sharwardhy Medical College, &. Member, MRG
16. Md. Mojibur Rahman, Deputy Secretary, Ministry of Chittagong Hill Tracts Affairs
17. Mr. Masud Kader Mona, BGMEA Complex, 23/1 Panthapath , Kawran Bazar,
18. Prof. Dr. Md. Sharfuddin Ahmed, Secretary General, BMA, 15/2 Topkhana Road,
19. Ms. Kaosar Afsana, BRAC, Mohakhali, Dhaka.
20. Mr. Abu Yusuf Chowdhury, Chairperson SANB, 4/7 Humayun Road, Block-B, Mohammadpur,
21. Ms. Habiba Akhter, ED, AAS & President NNPLWHA, House # 8/1, Mohammadpur, Dhaka
22. Dr Munir Ahmed, UNAIDS, IDB Bhaban (E/8 Begum Rokeya Sarani, Agargaon
23. Mr Sukumar Sarker, Senior Clinical Officer, USAID/Bangladesh, US Embassy, Baridhara, Dhaka
24. Professor Md. Rashidul Hassan, Director, National Institute of Diseases of the Chest and Hospital (NIDCH), Mohakhali, , Dhaka
25. Mr. Nayyar Iqbal, Deputy Country Director, Save the Children in Bangladesh
26. Dr Tasnim Azim, Head of HIV Program, icddrb, Mohakhali Dhaka
27. Dr. Shariful Islam, Project Director RCC HIV, icddrb, Mohakhali Dhaka
28. Dr. Mohammad Jahirul Karim, Deputy Programme Manager, MPDC, DGHS,
29. Dr. Akramul Islam, Programme Head, BHP, BRAC,
30. Dr Simon Raisin, Director, HIV/AIDS program, Save the Children
31. Dr Lima Rahman, Deputy Director, RCC HIV/AIDS program, Save the Children
32. Dr. Md Moktadir Kabir, Senior Programme Specialist, BHP, BRAC
33. Senior Assistant Secretary (WHO-2), Ministry of Health and Family Welfare, Bangladesh Secretariat
34. Mr. Bivakar Roy, Senior Regional Manager, BRAC
35. Mr. Ziauddin Ahmed, Financial Management and System Specialists, LFA