

Country Coordinating Mechanism (BCCM)
Ministry of Health and Family Welfare
BCCM Secretariat

Subject: Minutes of the 18th Oversight Committee meeting.

Date (dd.mm.yy)	05.12.2017
Venue of the meeting	Mini Conference Room, Ministry of Health and Family Welfare, Bangladesh Secretariat
Meeting started	11:00am
Meeting adjourned	01.00pm
Meeting Chaired By	Ms. Roxana Quader , Additional Secretary (PH&WH), HSD, MOHFW and Chair, Oversight Committee of BCCM
Meeting Steered by	Mr. Manaj Kumar Biswas , Coordinator, BCCM Secretariat
Total number of participants	14
Meeting attendance	<ul style="list-style-type: none"> • Members of Oversight Committee: 07 • Principal Recipients (PRs): 04 • BCCM Secretariat Staff: 02 • Others: Global Fund CCM Expert 01 (TechI)
Attendance list	Yes
Others supporting document	Yes

Meeting Agenda:

Agenda No.	Title of Agenda
Part One	
01	Approval of 17 th OC Meeting Minutes
02	Draft OIG Audit Report
Part Two	
03	Draft OIG Investigation Report (NTP)
04	Draft Code of Conduct for BCCM Member and alternate members

The meeting started at 11:00am and was chaired by **Roxana Quader**, Additional Secretary (PH&WH), HSD, MOHFW and Chair, BCCM Oversight Committee. At the commencement, Hon'ble Chair on behalf of BCCM Oversight Committee welcomed all the participants. The Chair requested BCCM Coordinator to steer the meeting in accordance with set agenda.

Accordingly, BCCM Coordinator started presenting the agenda one by one. The participants took part in the discussion and lead to the decisions.



DISCUSSION(S) AND DECISION(S):

Agenda Item # 1: Approval of the minutes of 17th Oversight Committee Meeting

Conflict of Interest: N/A

Discussions by the Constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator informed the meeting that the participation of OC members is not enough to endorse the 17th OC meeting minutes. Thus, we can endorse the meeting notes in the next meeting.

The Chairperson: The Chair requested the participants to express their opinion.

OC member(s): Prof. Dr. Mahmudur Rahman, Former Director, IEDCR and Vice Chair, BCCM Oversight Committee opined that we can forward these agenda to next meeting and continue with other agenda which are now in need of greater attention.

Decision: *The 18th OC meeting decided to include the agenda in the next meeting.*

Agenda Item # 2: Draft OIG Audit Report

Conflict of Interest: N/A

Discussions by the Constituencies:

BCCM Secretariat: BCCM Coordinator informed the meeting that OIG send the Draft Audit Report on 24 November 2017 which shared with CCM and OC members immediately by the BCCM Secretariat for review and comments. He also presented the highlights of draft OIG Audit report and informed that the report is included in the folder.

The Chairperson: The Chair of the meeting invited the participants to comment on the report. The Chair also requested to go through the detail report.

Principal Recipient(s): PRs' representatives informed the meeting that OIG shared initial draft with respective PRs and they have sent their comments prior to the development of shared version. And they have agreed with these findings. However, Prof. Dr. Sanya Tahmina, Linde Director, NMEP informed the meeting that the report mentioned "*The country is working towards malaria elimination with 51 out of the 64 districts considered to be low malaria endemic areas. These demonstrate significant progress made by the funded programs*" which not the fact. She informed the meeting that The Global Fund grants are being used only in the 13 endemic districts of the country. Activities for malaria control program, though in small scale, in these 51 districts are being carried out by GoB financing. Thus, it requires some modification.

OC member(s): OC members conducted in depth discussion with PRs. Mr. Motaher Hossen, Deputy Secretary (WH), MOHFW and member BCCM Oversight Committee argued that BCCM and OC members' contribution to the grant implementation of GF funds could be included in the report as these has created significant impact.

Prof. Dr. Mahmudur Rahman, Former Director, IEDCR and Vice Chair, BCCM Oversight Committee suggested that Dr. Sharful Islam Khan, Scientist and Head, Program for HIV and AIDS, IDD, icddr,b would coordinate with other HIV PRs and ensure communication if they have anything to incorporate. These comments will then be incorporated in the letter and in the meeting minutes.

Decision(s): *The 18th meeting of BCCM Oversight Committee decided to request incorporation of following comments in the letter to be signed with the Hon'ble minister to be sent to the OIG office:*

- *The OIG audit team can give some opinions and comments about the functioning and activeness of Bangladesh CCM, BCCM Oversight Committee & its functioning to*

remove bottlenecks of grants implementation as well as BCCM Secretariat functioning in good practices section in the draft report.

The following points could be included in final report regarding three diseases program:

- Fifty-one (51) districts were mentioned as low endemic districts as the evidence of significant progress made by the funded programs. Those districts are considered as non-endemic at this stage. The utilization of GF grant is limited to 13 endemic districts until now. So, suggestion is to mention this huge achievement in malaria morbidity and mortality reduction in 13 endemic districts. Another suggestion is to verify again the incidence rate of Malaria in Bangladesh mentioned in page number 10 of this draft report.*
- National Tuberculosis Control Program (NTP) has proceeded to procure all first line TB drugs to increase government commitment and domestic financing and NTP also initiated process to place TB and Leprosy Control Assistant under government funding who were recruited under Global Fund earlier.*
- Any formal assessment was not conducted to assess the capacity of GoB facility to deliver the care support treatment program here in Bangladesh. But last two years (2015-2017) ASP gained experience through implementation of the care support program in those facilities and have some observations. Similarly, another program titled PMTCT has been implementing since long in those settings. During this transition, several discussions were organized with different stakeholder including PLHIV network, Hospital Directors, UN bodies, TWG meeting, BCCM special meeting, to minimize the challenges gained through the past intervention.*
- Regarding staffing for HIV treatment care and support, all six (6) hospitals deployed medical officers and senior staff nurse to carry over the ART center services. All those staff received ART training from national program to deliver the services. Hospital authority allocated sufficient spaces for the ART center also renovated by their own cost. ASP, DGHS along with PLHIV network (Chair and general secretary) visiting every month of the ART center to monitor the activities. Meanwhile as of November, 2017 report 1213 PLHIV received services out of 2123. Hope rest number will receive drug as per their drug schedule.*

Agenda Item # 3: Draft OIG Investigation Report (NTP)

Conflict of Interest: N/A

Discussions by the Constituencies:

BCCM Secretariat: BCCM Coordinator informed the meeting that OIG send the Draft Investigation Report on 29 November 2017 which shared with CCM and OC members immediately by the BCCM Secretariat for review and comments. He also presented the highlights of draft OIG Investigation Report and informed that the report is included in the folder.

The Chairperson: The Chair of the meeting invited the participants to discuss and make comments for feedback on the report. The Chair also requested to go through the detail report.

Principal Recipient(s): Dr. Rouseli Hoque, Director, MBDC informed the meeting that some precautionary measures have already been taken from their office e.g. detachment of alleged staff from daily operation, change of financial team etc. She also informed the meeting that some of the government officials has already been transferred and legal action could not be done until the investigation is completed.

OC member(s): Mr. Motaher Hossen, Deputy Secretary (WH), MOHFW and member BCCM Oversight Committee informed the meeting that team has been reformed to functionalize and investigate the issue which is currently working to find the causes and involved personnel. Once the report is prepared, authority will be able to take some official corrective measure, as applicable.

Prof. Dr. Mahmudur Rahman, Former Director, IEDCR and Vice Chair, BCCM Oversight Committee advised that Oversight Committee should bring the issue to BCCM to take it seriously. The Oversight Committee should suggest Line Director to take immediate departmental action against person who are involved in this non-compliance. He mentioned that MOHFW already formed an investigation team, they would investigate and if person is blamed for these irregularities who involved as reported by OIG then government should take action permanently. He also said that Global Fund LFA verification should be more cautious, so that PRs cannot do anything like this case.

Members of Oversight Committee reviewed the report in depth and summarized some status update and recommendation to incorporate in the letter to be signed by Hon'ble Minister, MOHFW.

Decision(s): *The 18th meeting of BCCM Oversight Committee decided to request incorporation of following comments in the letter to be signed with the Hon'ble minister to be sent to the OIG office:*

- *An investigation team headed by Additional Secretary (Admin), Health Services Division, MOHFW and initiated further investigation on the basis of 3rd party audit report and draft OIG investigation report for departmental actions against the persons who were involved.*
- *NTP has removed the involved staff form training and other finance related noncompliance identified by the OIG Investigation and essential trainings are being continued by a payment mechanism through BRAC as suggested by the Global Fund.*
- *To reform the structure of the financial management staff and reporting system at NTP, NTP has initiated the recruitment process for proposed positions (Financial Management Specialist-1, Finance Officer-1 and Finance Assistant -1).*
- *LFA should more careful during their regular verification in the PR's program implementations to identify the voluntary and non-voluntary noncompliance at initial stage to mitigate the risk before happening the big occurrence.*
- *Deputy Director (NTP) has been directed to explain in relation to his involvement in the procurement related noncompliance as the signatory of the Bank Account for Training. Accordingly, Deputy Director has submitted his explanation to the Line Director NTP.*

Agenda Item # 4: Draft Code of Conduct for BCCM Member and alternate members

Conflict of Interest: N/A

Discussions by the Constituencies:

BCCM Secretariat: BCCM Coordinator informed the meeting that CCM Hub of The Global Fund has shared, through email, updated Code of Conduct for CCM members to provide input from CCM members. It was included in the 92nd BCCM meeting held on 21 November 2017 and shared with all CCM and OC members for review and comment through email. It need to be reviewed and send feedback, if any, to The Global Fund as it would be the guiding document for the CCM member after the endorsement of The Global Fund's next board meeting.

OC member(s): Prof. Dr. Mahmudur Rahman, Former Director, IEDCR and Vice Chair, BCCM Oversight Committee opined that it is not new for the CCM members. He also informed the meeting that he did not find any critical or conflicting issue in this new document.



Other(s): Mr. Abu Sayeed, Former Lead Consultant, GMS and The Global Fund expert informed the meeting that he also did not find any critical changes in the document. But he opined that CCM members should be oriented on this as they are busy with their regular job and have no spare time to spend time on it.

Decision(s): *The 18th meeting of BCCM Oversight Committee decided to inform CCM Hub of The Global Fund in writings e.g. through email about the Zero feedback on this document.*

Having no other issues to discuss, the Chairperson thanked all the participants for their attendance and active participation and wrapped up the meeting.



Roxana Quader


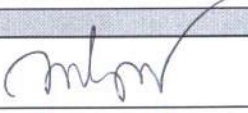
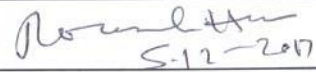
Additional Secretary (PH&WH)
Health Services Division,
Ministry of Health and Family Welfare,
and
Chair, Oversight Committee of BCCM

Bangladesh Country Coordinating Mechanism
18th Oversight Committee Meeting
Attendance sheet

Venue: Mini Conference Room, MOH&FW, Bangladesh Secretariat

Date: 05 December 2017

Sl. No.	Salutation	Name	Institution	Title (Designation)	Telephone	Email	Signature
Chair & Vice Chair of Oversight Committee							
01	Ms.	Roxana Quader	MOH&FW	Add. Secratry, PH&WHO	+8801710894497	roxanaquader@gmail.com	
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Others							
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