



Bangladesh Country Coordinating Mechanism (BCCM)
Ministry of Health and Family Welfare
BCCM Secretariat

Subject: Minutes of the 89th meeting of BCCM

Date (dd.mm.yy)	19.02.2017
Venue of the meeting	Conference Room (Building no 3, Room No 332), Ministry of Health and Family Welfare
Meeting started	12:30 PM
Meeting adjourned	3:30 PM
Meeting Chaired By	Mr. Zahid Maleque, State Minister , Ministry of Health and Family Welfare and Chair of BCCM Oversight Committee
Meeting Steered by	Mr. Md. Sirazul Islam , Secretary, Ministry of Health and Family Welfare and Vice Chair of BCCM
Meeting Facilitated by	Mr. Manaj Kumar Biswas, BCCM Coordinator , BCCM Secretariat
Total number of participants	74 Participants
Does quorum attained meeting?	Yes
Meeting attendance	<ul style="list-style-type: none">• Voting member and alternate of Country Coordinating Mechanism (BCCM): 54 (28 members and 28 alternate members)• Non CCM Oversight Committee Member: 1 (one)• Non CCM Representative from Ministries :1• Principal Recipients (PR): 13• Observer (CTB/MSH)• Observer (Global Fund LFA): 2• BCCM Secretariat staff: 3
Attendance list	Yes
Other supporting document	Yes

Meeting Agenda

Agenda Item # 1	Approval of 88 th Meeting Minutes
Agenda Item # 2	Roles and responsibilities of BCCM Members and Alternate members
Agenda Item # 3	Election of CCM Chair and Vice Chairs from GOVT, MLBL and CSO
Agenda Item # 4	Endorsement: a) New BCCM Committees (Strategy Planning & Oversight Committee and Executive Committee) b) BCCM Yearly Work Plan and Oversight Plan of BCCM c) Nomination ABM to the GF Board
Agenda Item # 5	Update on oversight functions December 2016- February 2017
Agenda Item # 6	Presentation and endorsement funding request/ country concept note for next funding request to the GF for TB, Malaria and HIV
Agenda Item # 7	Miscellaneous

The meeting started at 12:30 pm and was chaired by **Mr. Zahid Maleque**, State Minister, Ministry of Health and Family Welfare (MOHFW). At the outset, Respected Mr. Md. Sirazul Islam, Secretary, MOHFW and Vice Chair, Bangladesh CCM, welcomed all the participants including members, alternate members and observers. He also directed BCCM Coordinator to steer the meeting in accordance with predetermined agenda.

Minutes of each agenda item:

Agenda Item # 1: Approval of the 88th CCM meeting minutes

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: T BCCM Coordinator informed the meeting that 88th BCCM meeting was held on 22nd December, 2016 and the minutes were electronically circulated to all and hard copies were provided in the folders. BCCM Coordinator also read out the agenda, decisions of the last meeting and informed implementation status of the decisions. BCCM Coordinator requested to discuss on the 88th BCCM meeting minutes if anyone have any comments and feedback. Finally he requested to endorse the 88th BCCM meeting minutes.

Government / Chair of this meeting : Hon'ble Mr. Zahid Maleque, State Minister, Ministry of Health and Family Welfare asked comments and feedback on the 88th Meeting minutes (if any). If there is no comment and feedback the Hon'ble State Minister, MOHFW requested the members present to consider the 88th meeting minute as approved.

Decisions: The 89th meeting of BCCM confirmed and approved the 88th BCCM meeting minutes.

Agenda Item # 2: Roles and responsibilities of BCCM Members and Alternate members

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator described that BCCM members and Alternate Members should review their roles and responsibilities in the Governance Manual. He opined that members and alternate members who did not attend BCCM Retreat should review roles and responsibilities. He informed all the members and participants that BCCM Secretariat shared Governance Manual electronically, and uploaded it on BCCM website. He also requested all the members, alternate members and observers to ask any clarification as required to BCCM Secretariat.

Discisions: No decisions were made in this agenda. The 89th BCCM meeting acknowledged about this update about BCCM member and alternate member roles and responsibilities.

Agenda Item # 3: Election of CCM Chair and Vice Chairs from GOVT, MLBL and CSO

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: BCCM Coordinator requested Prof. Dr. MahmudurRahman, Chair Election, BCCM Commission and other BCCM Election Commission members to facilitate the Chair and Vice Chairs election in this meeting. He informed the meeting about the advertisement and process of BCCM Chair and Vice Chairs election.

Oversight Committee: Prof. Dr. MahmudurRahman, Chair Election, BCCM Commission and Vice Chair BCCM Oversight Committee informed about the Chair and Vice Chair Election process. He mentioned that according to Governance Manual of BCCM, BCCM already completed the membership renewal through constituency election. BCCM has complete Chair and Vice Chairs election. The Chair should be elected among the BCCM Members and Alternate Members.

He informed that among the Three Vice Chair seats:

- One is from the MOHFW that is Secretary, MOHFW as his designation/ position
- One is from Multilateral Bilateral organization who must be elected by BCCM Members and Alternate Members
- One is from Civil Society Organizations (Academia and Researcher, NGO, Private Sector, KAP- TB, KAP-Malaria, KAP-HIV, PLWD-TB, PLWD-Malaria, PLWD-HIV/AIDS, Faith Based Organizations) who must be elected by BCCM Members and Alternate Members.

He informed the meeting that, BCCM Secretariat circulated candidates list for Chair and Vice Chair. One Candidate for Chair, One Candidate for Vice Chair- Government, One Candidate for Vice Chair -MLBL and two candidates for Vice Chair-Civil Society. Candidates list as below:

Candidate for BCCM Chair (only one candidate):

- **Hon'ble Mr. Mohammed Nasim, MP**, Minister, Ministry of Health and Family Welfare and BCCM member from Government

Candidate for BCCM Vice Chair - Government (only one candidate):

- **Mr. Md. Sirazul Islam**, Secretary, Ministry of Health and Family Welfare and BCCM member from Government

Candidate for BCCM Vice Chair - Civil Society (two Candidates):

- **Mr. M.M Anwer Ullah**, ED-BRAVE and Secretary General STI Network of Bangladesh and BCCM member from NGO constituency
- **Prof. Dr. M. A Faiz**, Former Director General, DGHS & Professor of Medicine and BCCM Member from Academia & Researcher Constituency

Candidate for BCCM Vice Chair - ML/BL Constituency (Only one candidate):

- **Mr. Edouard Beigbeder**, UNICEF Representative, Bangladesh and BCCM Member from ML/BL Constituency

Prof. Dr. Mahmudur Rahman opined that BCCM does not need voting for the candidate of BCCM Chair, BCCM Vice Chair from Government and Vice Chair from ML/BL constituency as there is only one candidate in each category. But BCCM needs to endorse their candidature in 89th BCCM meeting. He requested the BCCM to endorse Mr. Mohammed Nasim, MP, Minister, MOHFW as Chair of BCCM and Mr. Md. Sirazul Islam, Secretary, Ministry of Health and Family Welfare and BCCM member from Government as well as Mr. Edouard Beigbeder, UNICEF Representative, Bangladesh and BCCM Member from ML/BL Constituency

He explained that for the candidates of BCCM Vice Chair from Civil Society, BCCM needs voting to elect BCCM Vice Chair from Civil Society as there are two candidates. He read out the voting process carefully. He explained that –

- Voting will be held during this BCCM meeting with direct ballot voting.
- Voting process will start through introductory speech by the candidates. Before the formal voting, each vice chair candidate will deliver **an introductory speech** including few words on how he or she can contribute to BCCM with his/her expertise and knowledge. But as time is very limited not more than five minutes for each speech will be allocated. Timekeeper will ring bell after 3 minutes, then finally ring at end of 5 minutes. Candidates can deliver his or her speech in Bangla or English.
- Then formal voting/ election will be conducted through ballot voting by the members/alternate members. After candidate's speeches BCCM Secretariat will provide 33 ballot papers to 33 members/alternate members to vote for the candidates. Voters will put tick mark against the candidate's name (right column) for whom the voter would like to vote.
- Then the voter will just fold the ballot paper and put it in the ballot/vote box. The total vote number is 33; that means one membership seat is equal to one vote.
- Voter should remember, One membership seat is one vote (membership seat member/alternate member) Only CCM Member/Alternate member can vote. If any member is unable to vote or is absent, he or she can authorize his or her alternate member to vote against the candidate; or member and alternate member can decide among themselves who will vote for candidate.
- After completing the casting of vote, BCCM Election commission will calculate vote and declare the name of winner
- BCCM Secretariat documents this process in meeting minutes

He also informed about the Election Commission members that BCCM "Election Commission" comprises of four members as below:

- **Prof. Dr. Mahmudur Rahman, Ex Director IEDCR, DGHS, Mohakhali, Dhaka**
- **Dr. A.E. MD Mohiuddin Osmani, Joint Chief, Planning Division, MOHFW(Replaced by Prof. M. A Faiz as he is candidate)**
- **Dr. Saima Khan, Officer In Charge, UNAIDS Bangladesh, IDB Bhaban, Agargaon, Dhaka**
- **Dr. Kamar Rezwani, NPO, WHO Bangladesh (He is excluded due to transfer to other Country)**

After explaining, Prof. Mahmudur Rahman requested Mr. M. M Anwar Ullah to deliver **an introductory speech**.

Mr. M. M. Anwar Ullah gave his introductory speech including his qualification and how he will work for BCCM as Vice Chair from Civil Society Sector. He emphasized about his qualification, social activities and his organization's achievement before the BCCM meeting.

Then Prof. Mahmudur Rahman requested Prof. M. A Faiz to deliver **an introductory speech**.

Prof. M. A Faiz also gave his introductory speech including his qualification, experiences in health sector and what he did as Oversight Committee member and how can he will work as civil society representative in next three years and beyond. He emphasized about the civil society inclusion, especially in case of community representatives, in decision making processes and ensuring the Global Fund compliance through BCCM activities.

Chairperson: **Hon'ble Mr. Zahid Maleque**, State Minister, MOHFW and Chair of this meeting discussed about the importance of the election process and documentation of election process for eligibility requirement of the GF. He kindly requested and informed the members and alternate members to vote for a qualified candidate of Vice Chair (Civil Society) and elect Vice Chair (Civil Society) for next three years considering experience, sincerity and expertise.

BCCM Secretariat: BCCM Coordinator called the members/alternate members one by one to cast the vote for candidate of Vice Chair (Civil Society). BCCM Election commission provided ballot papers with signature of member/alternate member against each membership seat. Members came one by one and voted for Vice Chair (Civil Society) candidates and put their ballot in the vote box.

BCCM Election Commission: After finishing of voting by present members and alternate members, BCCM Election Commission counted the votes and prepared result. Finally with permission of Chair of this meeting Prof. Md. Mahmudur Rahman, Chair BCCM Election Commission declared the election result for Vice Chair (Civil Society) position in BCCM. Voting Result are as followings:

- Total votes casted 28 among 33 votes
- Prof. Dr. M. Faiz got 20 Votes
- Mr. M. M Anwar Ullah got 8 votes.

Prof. Rahman declared that according to the voting result of this election, Prof. Dr. M. Faiz, Former DGHS and current BCCM member from Academia and Researcher constituency won in this election for the position of BCCM Vice Chair (Civil Society).

Decisions:

- *The 89th meeting of BCCM endorsed Mr. Mohammed Nasim, MP, Minister, MOHFW as elected Chair for BCCM for period of 2017-2019.*
- *The 89th meeting of BCCM endorsed Mr. Md. Sirazul Islam, Secretary, MOHFW as Vice Chair (Government) for BCCM for period of 2017-2019.*
- *The 89th meeting of BCCM endorsed Mr. Edouard Beigbeder, UNICEF Representative, Bangladesh as elected Vice Chair (MI/BL) for BCCM for period of 2017-2019.*
- *The 89th meeting of BCCM endorsed Prof. Dr. M.A Faiz Former DG, DGHS as elected Vice Chair (Civil Society) for BCCM for period of 2017-2019.*

Agenda Item # 4: **Endorsement:** a) New BCCM Committees (Strategy Planning & Oversight Committee and Executive Committee)

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: BCCM Coordinator presented the new oversight committee and he informed that the

present Oversight Committee endorsed this new proposed committee on 14th Oversight Committee meeting on 13 February 2017. He read out the name, designation and expertise of each of member in proposed new oversight committee and finally requested to endorse this new committee in the meeting.

Government: Mr. Md. Sirazul Islam, Secretary asked about the member from Ministry of Home Affairs. He requested to BCCM Coordinator to explain member from MOHA is nominated by the Ministry or not. He also suggested that oversight committee should be more active and dynamic to oversee the PRs and SRs activities.

Prof. Sharfuddin Ahmed, Pro VC, BSMMU asked to inform the meeting about newly included members and excluded members from existing Oversight Committee.

BCCM Secretariat: BCCM Coordinator informed about out going members from Oversight Committee and newly included members in proposed new oversight committee. He also explained the reason of exclusion of outgoing Oversight Committee members. He also informed the meeting that Mr. Prodip Ranjan Chakrovarty, Additional Secretary, MOHA is nominated BCCM member from MOHA.

NGO Constituency: Dr. Jahangir Hossain, Director Health, Care Bangladesh asked about the newly included member from PLHIV Constituency. He also proposed to include a member from PWID constituency in the new oversight committee.

PLHIV Constituency: Ms. Habiba Akter informed the meeting that Mr. Ahsanul Alam Kishore elected by the PLHIV network and nominated as alternate member from PLHIV constituency. According to the Global Fund eligibility criteria, Oversight Committee had asked to PLHIV network for KAP-PLHIV member for BCCM Oversight Committee. According to the PLHIV network nomination, Mr. AhsanulAlam Kishore was included as member to the BCCM Oversight Committee.

Mr. AhsanulAlam Kishore introduced himself including his education, expertise and commitment to the BCCM Oversight Committee from PLHIV constituency.

BCCM Secretariat: BCCM Coordinator also presented the new executive committee of BCCM and he explained that the Executive Committee will consists Chair and Vice Chairs of BCCM and Chair and Vice Chairs of BCCM Oversight Committee. He requested the meeting to endorse and authorize BCCM Executive Committee according to the BCCM Governance manual.

Chairperson: Hon'ble State Minister and Chair of this meeting suggested to endorse and authorize proposed oversight committee and executive committee as presented in this meeting.

Discisions:

- *The 89th meeting of BCCM endorsed and autorised the new BCCM Oversight Committee for the period for 2017-2019. The Oversight Committee list is attached here with as annexure-A.*
- *The 89th meeting of BCCM endorsed and autorised the new Executive Committee of BCCM for the period for 2017-2019. The Oversight Committee list is attached here with as annexure-B.*

Agenda Item # 4: b) BCCM Yearly Work Plan and Oversight Plan of BCCM

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: BCCM Coordinator discussed about the BCCM Yearly Work Plan and Oversight Plan of BCCM for the year of 2017. He informed the meeting that this BCCM Yearly Work Plan and Oversight Plan of BCCM was shared with all electronically and in meeting folders. He read out the activities in BCCM Yearly work plan and oversight plan before the meeting.

The Chairperson: The Chairperson of this meeting invited the members and participants to discuss on BCCM Yearly Work Plan and Oversight Plan of BCCM presented in this meeting. He also requested to endorse BCCM Yearly Work Plan and Oversight Plan of BCCM for the year 2017.

Decision: *The meeting endorsed the BCCM Yearly Work Plan and Oversight Plan of BCCM for the year 2017. Endorsed yearly BCCM workplan and oversight plan attached as Annexure -C.*

Agenda Item # 4: (c) Nomination ABM to the GF Board

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: BCCM Coordinator informed the meeting that after retirement Syed Monjurul Islam, former Secretary MOHFW and Vice Chair BCCM, new Secretary Mr. Md. Sirazul Islam nominated as Alternate Board Member to the GF Board from Bangladesh. According to the approval of Honble Minister, MOHFW and Chair BCCM, Mr. Md. Sirazul Islam, Secretary MOHFW has been nominated as Alternate Board Member to the GF Board but BCCM needs to endorse this nomination in this meeting.

Government/Chairperson: Hon'ble Chair of this meeting suggested to endorse this nomination to the GF Board as the Hon'ble Minister and BCCM Chair approved nomination of Md. Sirazul Islam, Secretary MOHFW and Vice Chair BCCM.

Decision: *The 89th BCCM meeting decided to endorse the nomination of Mr. Md. Sirazul Islam, Secretary, MOHFW and Vice Chair-BCCM as Alternate Board Member from Bangladesh to the GF Board.*

Agenda Item # 5: Update on oversight functions December 2016- February 2017

Conflict of Interest: PRs and SRs representative have Conflict of Interest (COI).

Discussions by the constituencies:

No discussion were made for this agenda. With permission of Chair of this meeting, this agenda was skipped due to time constrains.

Decision: No decision was made for this agenda.

Agenda Item # 6: Presentation and endorsement funding request/ country concept note for next funding request to the GF for TB, Malaria and HIV

Conflict of Interest: N/A

Discussions by the constituencies:

BCCM Secretariat: BCCM Coordinator requested to the Line Directors of National Malaria Control Program, National Tuberculosis Control Program and National AIDS/STD Program to present funding request for next three years (2018-2020) to fight against TB, malaria and HIV/AIDS.

He mentioned to the BCCM members that for the development of concept note as per the guideline of Global Fund (GF), the PRs conducted country dialogues, ensured constituency involvement, constituency meetings including public sharing and receiving their opinions online and incorporating them; and finally these were approved during the oversight committee (OC) meeting on 13th February, 2017 on addressing the feedback as feasible.

On addressing the comments and suggestions from the OC meeting, all were incorporated as feasible for each of the concept note and the final draft is shared with us today for the endorsement of the CCM. Yesterday an email was received from GF pointing that though BCCM would endorse on the submitted version of the Funding Requests to BCCM, however, in the funding requests feedback from the GF secretarite should be incorporated before formal submission. The final versions will be circulated electronically to the BCCM members for their record.

PRs:

Dr. Mojibur Rahman, National Program Coordinator, National Tuberculosis Control Program presented the funding request for next three years (2018-2020), which will start from 01 January 2018 to 31 December 2020. As per the national strategic plan, total allocation is 98 million, beside total 13 million will be provided as additional funding for missing cases. He also informed that the allocation between two PRs, GoB and BRAC is approximately 75 million and NTP is approximately 36 million.

Prof. Dr. Sanya Tahmina, Line Director of National Malaria Control Program mentioned that according to the updated National Strategic Plan, NMCP needs about US\$ 35 million for 2018-2020. As per CCM decision, about USD 26 million is allocated for NMCP where BRAC will receive 12.2 million and NMCP will receive 14.6 million. She also informed the meeting that for 2.5 years during the NFM they received in total 25 million but for next three years (2018-2020) they are going to receive only approximately 26 million.

Dr. Md. Anisur Rahman, Line Director of National AIDS/STD Program mentioned that for the next three years (2018-2020) GF and CCM allocated approximately USD 21.5 million for HIV/AIDS. He showed the total budget need for three years (2018-2022) according to the costed National Strategic Plan and also the Funding Gap. Afterwards module wise budget allocation of the Funding Request was also presented.

Government: Hon'ble **Mr. Zahid Maleque**, State Minister and Chair of 89th BCCM Meeting informed that HIV and AIDS needs more interventions so that it will be more effective to detect HIV cases particularly among external migrants so it does not spread in the country.

Dr. Tasnim Azim explained the situation that international migrants are tested abroad quite frequently and also before leaving the country.

Respected Secretary, **Mr. Md. Sirazul Islam** asked about the PR-wise budget allocation including different modular components in the GF template, He also wanted to understand detail modular budget and PR wise distribution.

After the forum had agreed to endorse the three funding requests, Hon'ble State Minister suggested to sit together with Line Directors and the other PR representatives again along with the Secretary, MOHFW. So the smaller group may review the budget once more to go ahead with the endorsement.

Respected Secretary, **Mr. Md. Sirazul Islam** asked about the PR wise budget allocation including different modular component in the GF template, He also wants to know about the staff cost for government and non-government PRs in funding request for three diseases.

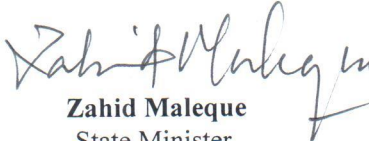
Prof. Dr. Sahrufuddin Ahmed, Pro VC, BSMMU suggested that BCCM could endorse these funding request in condition with another small group meeting with Hon'ble Chair & Minister, State Minister and Secretary, Ministry of Health and Family Welfare.

MLBL Constituency: **Dr. Charles Lerman**, TB Adviser, USAID Bangladesh opined that if Bangladesh wants to catch the first window of TRP and smooth grants disbursement from the 1st January 2018, BCCM should consider the urgency of submitting funding request to the GF secretariat as soon as possible.

Summary of the Discussion: Finally the meeting made a conclusion for this agenda that all funding requests for three diseases are endorsed, however, to better support the submission the Hon'ble State Minister and Secretary, Ministry of Health and Family Welfare would like to be briefed about the budget by the Line Directors of NTP, NMCP and NASP as well as the non-Government PRs.

Decisions: The 89th meeting of BCCM endorsed funding request for TB, Malaria and HIV/AIDS for the year 2018-2020. The Hon'ble State Minister and Secretary, Ministry of Health and Family Welfare would be briefed on funding requests budget breakdown according activity modules by the respective Line Directors according to the available time of Hon'ble State Minister, MOHFW within the next couple of working days.

Having no other issues to discuss, the Chair of this BCCM meeting wrapped up the meeting with thanks to the participants for their attendance and active participation.



Zahid Maleque
State Minister,

Ministry of Health and Family Welfare
and
Chair of the 89th BCCM Meeting

Annexure -A
Bangladesh Country Coordinating Mechanism
List of the Oversight Committee (Strategy and Planning) Members

No	Catgry	Salutation	NAME	ORG	Title	phone	Email	Contncty	Member	Gender	Signature
Chair & Vice Chair											
1	Govt	Ms.	Roxana Quader	MOH&FW	Addl. Secretary, PHS/WHO	01710894497	roxanaquader@gmail.com	GOV	Chair of OC	Female	
2	Govt	Mr.	ProdiRanjianChakraborty	MOHA	Additional Secretary	01715055491	procs287@yahoo.com	GOV	Vice Chair of OC	Male	
3	Govt	Prof.	Dr. MahmudurRahman, PhD	MOH&FW	Ex. Director, IEDCR	01711595139	mr.mahman57@hotmail.com	GOV	Vice Chair of OC	Male	
Disease Specialist- Malaria											
4	Govt	Prof.	Dr. M A Faiz	Ex. DGHS	Malaria Expert	0171 300 8858	dmafai@gnail.com	GOV	Member	Male	
5	Govt	Prof.	Dr. Meerjady Sabrina Flora	MOH&FW	Director, IEDCR	01713083893	meerflora@yahoo.com	GOV	Member	Female	
Disease Specialist- TB											
6	Govt	Prof.	Dr. AsifMujtaba Mahmud	IEDCR	TB Expert	01819238333	asifmahmud6@gmail.com	GOV	Member	Male	
7	ML/BL	Dr.	Charles Lerman	USAID	TB adviser	01755637129	clerman@usaid.gov	ML/BL	Member	Male	
Disease Specialist- HIV											
8	CSO	Dr.	TasnimAzim	Former Director, Center for HIV/AIDS, icddr, b	HIV Expert	01713090403	azim.tasnim@gmail.com	Academia	Member	Female	
9	ML/BL	Dr.	Saima Khan	UNAIDS	HIV Expert	01730057832	khans@unais.org	ML/BL	Member	Female	
Specialist-Finance											
10	Govt	Dr.	A.E.Md. MohiuddinOsmani	MOH&FW	Jt Chief, Planning	0181717703	osmani_mu@yahoo.com, mohiuddin.osmani@gmail.com	GOV	Member	Male	

No	Catgry	Salutation	NAME	ORG	Title	phone	Email	Contnry	Member	Gender	Signature
11		Mr.	Milan KaritDatta	BHBCOP	Member Secretary	01727 346990	milon_karit_datta@gmail.com	FBO	Alternate	Male	
Program Management Specialist											
12	Govt	Mr.	S M Ahsanul Aziz	MOH&FW	Dep. Secretary	01715460945	ahsanulaziz2012@gmail.com	GOV	Member	Male	
13	ML/BL	Mr.	Joseph Sebhathu	High Comm of Canada	First Secretary	01713 013180	joseph.sebhathu@international.gc.ca	BL	Member	Male	
14	CSO	Mr.	KamrulHasanKenedy	Renata Limited	Heald of Inst. Buss & Health Care product	01817-049448	kenedy@renata-ltd.com	PS	Member	male	
Procurement Specialist											
15	INGO	Mr.	Zahedul Islam	MSH/SAIPS	Country Project Director	017192328655	zaislam@msi.org	ML/BL	Member	Male	
16	INGO	Dr.	Abu Zahid	MSH/SAIPS	Team Leader					Male	
KAP-PLHIV											
17	CBO	Mr.	AhsanulAlamKish OR	PLWD	PLHIV	01833104791	ahsanul.kishore@gmail.com	PLHIV	Member	Male	
18	CSO	Ms.	AleyaAker Lily	CSW's Network of Bangladesh	KAP TB	01816657732	showshy@gmail.com	KAP-TB	Member	Female	
BCCM Secretariat											
20	CCM Sec	Mr.	Manaj Kumar Biswas	CCM Sec.	CCM Coordinator	01718171958	bccmcoorvindirator@gmail.com	CCM	For Non voting Administrative Support	Male	

Annexure –B
Bangladesh Country Coordinating Mechanism
Executive Committee of BCCM

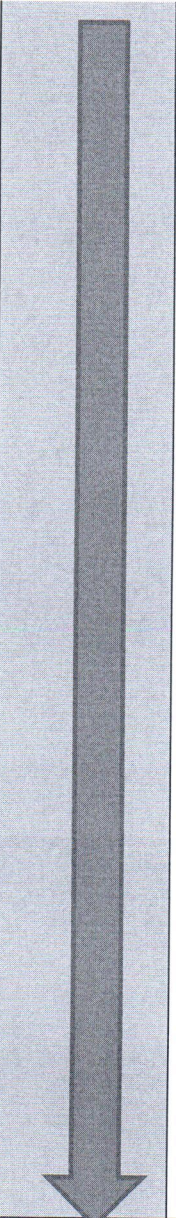
No.	Category	Salutation	NAME	INSTITUTION	TITLE	Telephone	Email	Constituency	MEMBER	GENDER	Signature
1	Govt	Mr.	Mohammed Nasim	MOH&FW	Minister	9574488, 9574422	minister@mohfw.gov.bd	GOV	Chairperson of BCCM	Male	
2	Govt	Mr.	MD. Sirazul Islam	MOH&FW	Secretary	957 4488	healthsecretary@gmail.com	GOV	Vice Chair -CCM (GOV)	Male	
3	ML/B L	Mr.	Eduard Beigbeder	UNICEF	UNICEF Representative		ebeigbeder@unicef.org	ML/BL	Member	Male	
4	CSO	Prof	Dr. M.A Faiz	MRG	Former DGHS	017713008858	dmrafaiz@gmail.com	Academia	Member	Male	
5	Govt	Ms.	Roxana Quader	MOH&FW	Add Secretary, PH&WHO	017710894497	roxanaquader@gmail.com	GOV	Chir of OC	Female	
6	Govt	Dr.	Prodip Ranjan Chakravarty	MOHA	Add Secretary	01715013243	knz2005@gmail.com, knz2012@gmail.com	GOV	Vice Chair of OC	Male	
7	Govt	Prof	Dr. Mahmudur Rahman, PhD	MOH&FW	Ex. Director, IEDCR	01771595139	mrahman57@hotmail.com	GOV	Vice Chair of OC	Male	
9	CCM Sec	Mr.	Manaj Kumar Biswas	CCM Sec.	CCM Coordinator	01718171958	bccmcoordinator@gmail.com	CCM	For Non voting Administrative Support	Male	

Annexure –C Bangladesh Country Coordinating Mechanism

Ministry of Health and Family Welfare

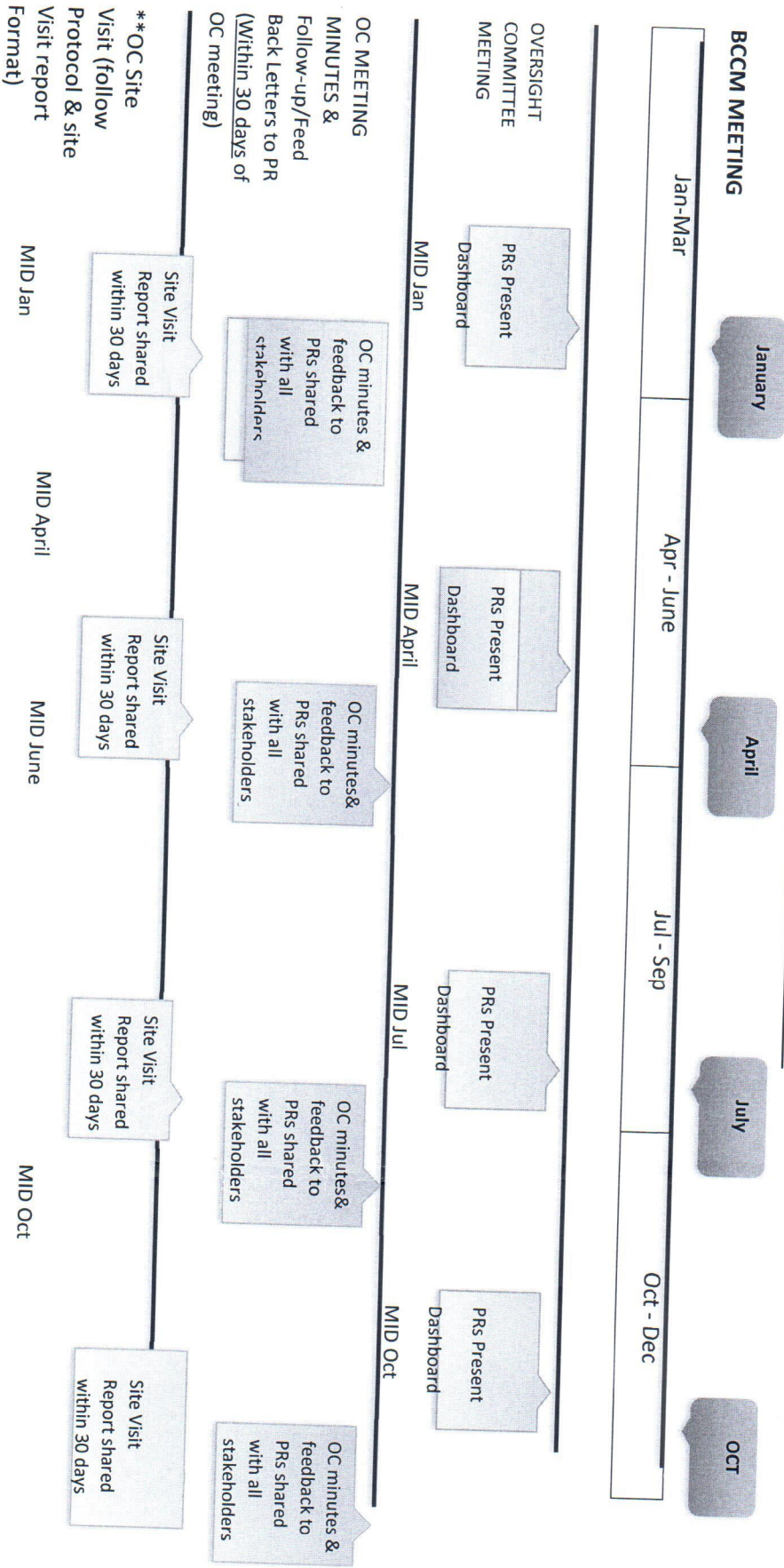
Yearly Work Plan 2017

Sl	Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total number of event	Responsible Person/organization
		One (1) urgent/emergency meeting planned													
1	BCCM Meeting & Decisions Implementation	1			1			1			1			5 meetings	BCCM Secretariat
2	BCCM Oversight Committee Meeting & Decisions Implementation	1			1			1			1			4	BCCM Secretariat
3	BCCM Led Concept Note Development, sharing with stakeholders, incorporate feedback, country Dialogue and finalizations and submission to GF														TWGs, BCCM and BCCM Secretariat
4	BCCM Executive Committee Meeting & Decisions Implementation		1			1			1		1		1	4	BCCM Secretariat
5	BCCM Retreat								1					1	BCCM Secretariat and GMS

Sl	Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total number of event	Responsible Person/organization
6	Oversight Visit & Decisions Implementation and follow up		2			2			2			2		8	Per quarter one site visit and one PR office visit
7	NGO Constituency Consultation Meeting & Decisions Implementation		1				1					1		3	NGO Constituency Members
8	KAP HIV (IDU, PLHIV, MSM Hijra) Constituency Consultation Meeting & Decisions send to BCCM	1				1					1				PLHIV/KAP Constituency members
9	ML/BL Constituency Consultation Meeting & Decisions send to BCCM			1			1			1			1	4	Health Donor Consortium
10	Faith Based Constituency Consultation Meeting & Decisions Implementation			1				1				1		3	Faith Based Organization (HBCUC)
11	Private Organization Constituency Consultation Meeting & Decisions Implementation			1								1		2	Private Sector Members
12	Website maintainance and updates with information and documents														BCCM Secretariat

Sl	Activities	Month												Total number of event	Responsible Person/organization	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
13	Information and document sharing with stakeholders	↓													BCCM Secretariat	
14	Translation of BCCM and GF Related documents and sharing with KAP	↓													BCCM Secretariat	
15	Technical Working Group (TWG) Meetings & Decisions Implementation (TB, Malaria and HIV Technical working groups)			3			3			3			3		12	Concerned Line Directors
16	BCCM Reconstitution (Chair and Vice Chair Election, BCCM Committees authorizations Oversight Committee, Executive Committee, Technical Working Group)	↓													TA provider and BCCM Secretariat	
17	BCCM Newsletter publication			1									1			Oversight Committee and BCCM Secretariat
18	Recruitment of Deputy Coordinator		1													BCCM Oversight Committee

Bangladesh Country Coordinating Mechanism (BCCM) Work plan Oversight Committee – 2017



**Two will visit in same time. One team will conduct site visit in program implementation site and other team will visit PR's office in Dhaka