



Country Coordinating Mechanism (BCCM)

Health Services Division

Ministry of Health and Family Welfare

BCCM Secretariat

Subject: Minutes of the 28th Oversight Committee meeting.

Date (dd.mm.yy)	08.03.2020
Venue of the meeting	Conference Room, Ministry of Health and Family Welfare, Bangladesh Secretariat
Meeting started	02:15 pm
Meeting adjourned	03:30 pm
Meeting Chaired By	Mr. Md. Saidur Rahman Additional Secretary (Development), HSD, MOHFW; and Former Chair & Member, BCCM Oversight Committee
Meeting Steered by	Manaj Kumar Biswas BCCM Coordinator, BCCM Secretariat
Total number of participants	
Meeting attendance	<ul style="list-style-type: none">• Members of Oversight Committee: 07• CCM Member: 01• Principal Recipients (PRs): 12• BCCM Secretariat Staff: 04
Attendance list	Yes
Others supporting document	Yes

Meeting Agenda:

Agenda No.	Title of Agenda
Part One	
01	Approval of 27 th OC Meeting Minutes
02	Update on BCCM Executive Committee Meeting
03	Discussion on Funding Request development 2021-2023
Part Two	
04	Inclusion of Malaria Expert in BCCM OC
05	Agenda of 101 st BCCM Meeting
06	AOB: Disposal of Old Documents

At the commencement, BCCM Coordinator, on behalf of BCCM Oversight Committee Chair, welcomed all the participants. At the end of self-introduction, Chair of the meeting directed BCCM Coordinator to proceed to agenda-wise discussion.

Conflict of Interest: No Conflict of Interest has been reported.

DISCUSSION(S) AND DECISION(S):

Agenda Item # 1: Approval of 27th OC Meeting Minutes.

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator, BCCM Secretariat presented the decision points of 27th BCCM Oversight Committee meeting minutes with implementation status.

The Chairperson: The Chairperson opined that comments should be send through email (as it needs to be documented) within the timeline as BCCM Secretariat has shared draft minutes with all stakeholders including PRs with appropriate time, about ten days for this instance. She also proposed to make this period shorter.

Decision: *The 28th meeting of BCCM Oversight Committee approved and confirmed the decisions of 27th Oversight Committee meeting and acknowledged the implementation status update.*

The 28th meeting of BCCM Oversight Committee also approved the Performance Assessment is done by the Performance Assessment committee formed by last Oversight Committee meeting.

The 28th meeting of BCCM Oversight Committee endorsed the BCCM Performance Assessment and Secretariat Staff Performance Assessment of 2019 done by the Performance Assessment Sub Committee formed by 27th OC meeting.

The 28th meeting of BCCM Oversight Committee also decided to share the draft Meeting minutes from BCCM Secretariat within 7 days after meeting day of BCCM Oversight Committee as well as other BCCM related meetings.

Agenda Item # 2: Update on BCCM Executive Committee Meeting.

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator, BCCM Secretariat informed the meeting that BCCM Executive Committee meeting has been conducted on 26 January 2020. The meeting was Chaired by respected Secretary, HSD, MOHFW. Main objective of the meeting was to discuss The Global Fund allocation for HIV/AIDS, TB and Malaria next funding cycle 2021-2023. He informed that following decisions have been taken in the meeting:

- *The meeting of BCCM Executive Committee acknowledged the fund allocation for HIV, TB and Malaria for the next grant cycle 2021-202*
- *The meeting of BCCM Executive Committee decided to shift USD 07 million from TB allocation to Malaria allocation for next funding cycle i.e. 2021-2023*
- *The meeting of BCCM Executive Committee Decided to continue current PRs for implementing the program in next funding cycle from 2021-2023 according to the PRs' performances and rating of the GF on their performances*
- *The meeting of BCCM Executive Committee acknowledged the funding decision of CCM Hub for BCCM Secretariat*
- *The meeting of BCCM Executive Committee decided to authorize and BCCM Coordinator to communicate with prospective donors and assured support for securing funds to fill up the BCCM Secretariat Funding gap prior request submission to the Health Services Division, MOHFW*

Decision: *The 28th meeting of BCCM Oversight Committee acknowledged the updated of BCCM Executive Committee meeting held on 26 January 2020.*

Agenda Item # 3: Discussion on Funding Request development 2021-2023.

Discussions by the Constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator reminded the meeting that BCCM is planning to submit The Global Fund Funding Request for 2021-2023 by 23 March 2020. The Global Fund funding request submission guideline includes BCCM Endorsement prior to submission. As, BCCM meeting is scheduled on 12 March 2020 Oversight Committee needs to review and send the final draft to BCCM for endorsement.

He also informed the meeting that respected Technical Committee Chairs have been requested to prepare presentation on funding request as suggested by Oversight Committee Chair. They have prepared accordingly.

OC member(s): Prof. Dr. Mahmudur Rahman PhD, Former Director, IEDCR and Vice Chair, BCCM Oversight Committee opined that these Funding Request documents i.e. Funding Request Form, Budget, Funding Landscape, Programmatic Gap Table etc. is to be endorsed by respective Technical Committee. After approval of Technical Committee, Oversight Committee will review and send to CCM for endorsement. He queried if such endorsement was done.

BCCM Secretariat: Mr. Manaj Kumar Biswas informed the meeting that Malaria Technical Committee meeting is scheduled on 09 March 2020 (tomorrow). He also informed that HIV and TB Technical Committee meeting has been conducted but could not endorse as documents are not finalized yet.

OC member(s): Prof. Dr. Mahmudur Rahman opined that BCCM Oversight Committee may review the funding request but should not take any decision or forward to BCCM until the committee received Technical Committee approved documents.

The Chairperson: The Chair of the meeting proposed to arrange another Oversight Committee meeting before BCCM meeting so that each program can arrange Technical Committee meeting and ensure process compliance.

BCCM Secretariat: Mr. Manaj Kumar Biswas informed the meeting that another BCCM meeting will not be possible before funding request submission deadline. If any Oversight Committee meeting needs to be arranged, it is to be done before this BCCM meeting which is scheduled on 12 March 2020.

The Chairperson: The Chair of the meeting proposed to arrange Oversight meeting on same day i.e. 12 March 2020 at 09:30 am and end before BCCM meeting.

Decision(s): *The 28th meeting of BCCM Oversight Committee acknowledged the progress of funding request development of TB, Malaria, and HIV.*

The 28th meeting of BCCM Oversight Committee also decided to recommend Technical Committees of respective Diseases to submit the GF Funding Request 2021-2023 with the endorsement of respective Technical Committee by 11 March 2020.

The 28th meeting of BCCM Oversight Committee also decided to conduct another urgent Oversight Committee meeting before BCCM meeting (12 March 2020 at 09:00 am) so that all diseases program can endorse their Funding Request 2021-2023 documents by respective Technical Committee before placing to the Oversight Committee.

Agenda Item # 4: Inclusion of Malaria Expert in BCCM Oversight Committee.

Discussions by the Constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator informed the meeting that due to the death of one Oversight Committee members (discussed under agenda item 02 of 27th

meeting), one position of Malaria Expert became vacant. Oversight Committee needs to select new member for the position which was included under agenda item 07 of 27th Oversight Committee meeting. The meeting decided to collect CV of prospective member and place in this meeting for review and selection. BCCM Secretariat communicated several OC members for reference as prospective member. But could manage only Once CV (Professor (Dr) Md. Ridwanur Rahman) who is malaria expert and member of malaria Technical Committee. The CV is included in the meeting file. Oversight Committee members may review and decide.

The Chairperson: Chair of the Oversight Committee requested members to review the CV and comments accordingly.

CCM member(s): Prof. Md. Abul Faiz, Former Director General, DGHS and Vice Chair, BCCM informed the meeting that he proposed the name in last meeting who is working on malaria for long.

OC member(s): Prof. Dr. Mahmudur Rahman, Former Director, IEDCR and Vice Chair, BCCM Oversight committee opined that we can include proposed person as he is working and contributing for long on malaria.

The Chairperson: Chair of the Oversight Committee proposed to include Professor (Dr) Md. Ridwanur Rahman in BCCM Oversight Committee as Malaria Expert.

Decision(s): *The 28th meeting of BCCM Oversight Committee decided to include Professor (Dr) Md. Ridwanur Rahman in BCCM Oversight Committee as Malaria Expert member.*

Agenda Item # 5: Agenda of 101st BCCM Meeting.

Discussions by the Constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator informed the meeting that BCCM Secretariat has prepared draft agenda for 101st BCCM meeting which included in the meeting file. He also requested committee members to review and finalize the agenda for the 101st BCCM meeting to be held on 12 March 2020.

Decision(s): *The 28th meeting of BCCM Oversight Committee reviewed the draft agenda and finalized the agenda items of 101st BCCM meeting as below:*

Agenda Item	Title of Agenda Item	Facilitators
<i>Agenda Item: 1</i>	Official Condolence for Dr. A. M. Bangali	BCCM Secretariat
<i>Agenda Item: 2</i>	Endorsements	
	a) The 100 th BCCM Meeting minutes	BCCM Secretariat
	b) Executive Committee Meeting minutes	CCM Vice Chair (GoB)
	c) Funding Request 2021-2023	Chair(s) of Technical Committee
	d) Inclusion of New Oversight Committee member(s)	BCCM Secretariat
	e) Expenditure Report 2019 of BCCM Secretariat	BCCM Secretariat
	f) Performance Assessment of BCCM and BCCM Secretariat Staff	BCCM Secretariat

<i>Agenda Item: 3</i>	Update on Oversight Meetings (27 th and 28 th)	OC Chair
<i>Agenda Item: 4</i>	CCM Reconstitution	BCCM Secretariat
<i>Agenda Item: 5</i>	AOB	

Agenda Item # 6: AOB: Disposal of Old Documents.

Discussions by the Constituencies:

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator informed the meeting that BCCM Secretariat is preserving all the documents since 2014. Thus, the volume has become unbearable for BCCM Secretariat office space. In such situation, BCCM Secretariat communicated The Global Fund Secretariat to permit to dispose documents through email. They replied with permission to dispose documents keeping 5 years documents. He requested the Chair to form a committee to dispose documents.

The Chairperson: Chair of the Oversight Committee meeting requested to propose as committee.

BCCM Secretariat: BCCM Coordinator proposed 03 (three) members committee headed by Ms. Shamima Ferdous, Deputy Secretary (WH-2), HSD, MOHFW with ML/BL representative Dr. Saima Khan, Country Manager, UNAIDS and Civil Society representative Mr. Ahsanul Alam Kishore.

Decision(s): *The 28th meeting of BCCM Oversight Committee decided to disposed BCCM Secretariat old documents before 1st January 2017 as guided by the GF CCM Hub and approved three members committee to dispose of old documents including Ms. Shamima Ferdous Deputy Secretary, HSD, MOHFW, Dr. Saima Khan, Country Manager UNAIDS, and Mr. Ahsanul Alam Kishore from Civil Society.*

Having no other issues to discuss, the Chairperson thanked all the participants for their attendance and active participation and wrapped up the meeting.

E B T J
22.01.20

Md. Saidur Rahman

Additional Secretary (Development)

Health Services Division,

Ministry of Health and Family Welfare,


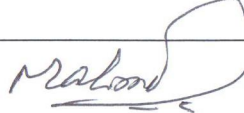

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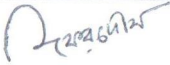


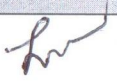


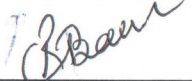

Chair, 28th BCCM Oversight Committee meeting

Bangladesh Country Coordinating Mechanism
28th Oversight Committee Meeting
Attendance Sheet

Vaue: Conference Room, MOHFW

Date: 08 March 2020

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Chair & Vice Chair									
1	Ms.	Rina Parveen	MOH&FW	Addl. Secratry (WH & PH)	+8801552472434	rinarparveen@gmail.com	GOV	Chair of OC	
2	Mr.	Md. Saidur Rahman	MOH&FW	Addl. Secratry (Development)	+8801718030258	rahman.saidur66@gmail.com	GOV	Former Chair of OC	
3	Mr.	Prodip Ranjan Chakrabortay	MOHA	Additional Secretary	+8801715055491	prc5287@yahoo.com	GOV	Vice Chair of OC	
4	Prof.	Dr. Mahmudur Rahman, PhD	MOH&FW	Former Director, IEDCR	+8801711595139	mrahman57@hotmail.com	Academia	Vice Chair of OC	
Disease Specialist- Malaria									
5	Prof.	Dr. Meerjady Sabrina Flora	MOH&FW	Director, IEDCR	+8801713083893	meerflora@yahoo.com	GOV	Member	
Disease Specialist- TB									
6	Prof.	Dr. Asif Mujtaba Mahmud	Independent	TB Expert	+8801819238333	asifmahmud60@gmail.com	Private	Member	
7	Dr.	Pushpta Samina	USAID	Health System Strenthening Team lead	+880175537029	psamina@usad.gov	ML/BL	Member	
Disease Specialist- HIV									
8	Dr.	Saima Khan	UNAIDS	Country Manager	+8801730057832	khans@unaids.org	ML/BL	Member	
9	Dr.	Nazneen Akhter	NSU	HIV expert	+8801841025805	nazakhter705@gmail.com	ML/BL	Member	
Specialist-Finance									
10	Dr.	A. E. Md. Muhiuddin Osmani	MOH&FW	Jt Chief, Planning	+8801817117703	osmani_mu@yahoo.com , muhiuddin.osmani@gmail.com	GOV	Member	
11	Mr.	Milon Kanti Datta	BHBCOP	Member Secretary	+8801727346990	milon_kanti_datta@hotmail.com	FBO	Alternate	

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Program Management Specialist									
12	Ms.	Shamima Ferdous	MOH&FW	Deputy Secretary (WH-2)	+8801739376570	wh2h@hsd.gov.bd	GOV	Member	
13	Ms.	Gabrielle Mathieu	GAC	First Secretary	+8801713013199	gabrielle.mathieu@international.gc.ca	BL	Member	
14	Mr.	Kamrul Hasan Kenedy	Renata Limited	GM (Marketing)	+8801817049448	kenedy@renata-ltd.com	PS	Member	
Procurement Specialist									
15	Dr.	S. M. Abu Zahid	USAID	Team Leader, GH Pro	+8801711886886	smazahid@hotmail.com	ML/BL	Alternate	
16	Mr.	Md. Shamsul Arefin Arif	USAID	Sr. Technical Advisor	+8801712556296	msarefin2003@yahoo.com	ML/BL	Alternate	
KAP-PLHIV									
17	Mr.	Ahsanul Alam Kishore	PLWD	PLHIV	+8801833104791	ahsanul.kishore@gmail.com	PLHIV	Member	
18	Ms.	Aleya Akter Lily	SHOW	Executive Director	+8801816657732	showshg@gmail.com	KAP-TB	Member	
CCM Member									
1	Prof.	Dr. M. A. Faiz	Malaria Expert	Former DG, DGHS	+8801713008858	dmafaiz@gmail.com	Academia	Vice Chair, BCCM and GF Board Member	
PRs									
1	Prof.	Dr. Sahnilla Ferdousi	NMEP	Director CDC & LD NMEP	+8801819122732	fsahnilla@yahoo.com	Malaria	PR Representative	
2	Dr.	Afsana Alamgir Khan	NMEP	DPM - Malaria	+8801713238694	afsanak.nmepdpm@gmail.com	Malaria	PR Representative	
3	Prof.	Dr. Md. Shamiul Islam	ASP and NTP	Line Director	+8801712591887	directordcbd@gmail.com	HIV & TB	PR Representative	
4	Dr.	Rupali Shishir Banu	NTP	National Program Coordinator	+8801915875905	npcntpban@gmail.com	TB	PR Representative	
5	Mr.	Md. Akhtaruzzaman	NASP	Sr. Manager	+8801712610145	zaman_bd05@yahoo.com	HIV/AIDS	PR Representative	
6	Dr.	Akramul Islam	BRAC	Communicable Disease and WASH	+8801711837746	akramul.mi@brac.net	TB and Malaria	PR Representative	