

## Minutes of 11<sup>th</sup> NGO Constituency Consultation Meeting

**Hosted by:**

Bangladesh Women's Health Coalition (BWHC)

**Venue:**

Conference Room, BWHC,  
Baitul Aman Housing Society,  
Adabor, Dhaka-1207

**Date & time:**

Wednesday, 27<sup>th</sup> June, 2018

The 11<sup>th</sup> meeting of BCCM NGO Constituency was held on 27<sup>th</sup> June, 2018 (10:30 am- 2:00 pm) in BWHC conference room at BWHC. The meeting was hosted by BWHC and was Chaired by Mr. Sharif Mostafa Helal, Alternate Member, BCCM & Executive Director, BWHC. A number of 36 participants attended the meeting and all participants of the meeting made self-introduction. (List of attendants attached).

**Agenda/s:**

1. Approval of the last (10<sup>th</sup>) meeting minutes;
2. CCM update by BCCM Secretariat;
  - a. BCCM Meeting/s;
  - b. Oversight Committee Meeting/s;
  - c. Oversight Visit/s;
3. NGO Constituency extension plan
4. AoB

At the beginning, the Chair of the meeting welcomed all the participants attended the meeting and expressed his highest gratitude for making themselves available in the meeting. He also expressed his thanks to the members of NGOs for making BCCM well-functioned which enhanced the smooth operation of global funds activities in Bangladesh. On behalf of the elected members of this constituency, the Chair also thanked the BCCM Secretariat for their technical and financial support to arrange the meeting. After the introductory opening, the Chair welcomed all the participants to agenda-wise discussions.

**Agenda-wise Discussion**

**1. Approval of the last (10<sup>th</sup>) meeting minutes**

The Chair of the meeting requested Mr. Sheikh Nazrul Islam, Project Director, FDSR to read out the last (10<sup>th</sup>) meeting minutes (held on 17 December 2017) as the meeting was organized by FDSR. The members thoroughly reviewed and discussed whether all the agendas/ decisions were written appropriately. After discussion, the meeting expressed that all the agendas were well-written and the decisions which were taken in the last meeting reflected appropriately.

**Decision/s:**

The meeting approved the last meeting (10<sup>th</sup>) minutes held on 17 December 2017 without any change, modification, correction or addition; the meeting unanimously endorsed it.

*Mr. N. Nazrul Islam*

## **Bangladesh Country Coordinating Mechanism (BCCM)**

### **2. CCM update by BCCM Secretariat**

The Chair of the meeting requested the BCCM Secretariat to update the decisions, progress and any other related information to meeting. Representative from the BCCM Secretariat Mr. Harun-Or-Rasid, Deputy Coordinator of BCCM provided an update regarding BCCM activities where several discussions as well as decisions were made as below:

#### **a. BCCM Meeting:**

- 02 (two) BCCM meetings held i.e. the 93th and 94th BCCM meeting on 28 February 2018 and on 16 May 2018 accordingly;
- **Update/s:**
  - o Prof. Dr. M. A. Faiz, Former DG and Vice Chair, BCCM has been elected Board Member of The Global Fund Board
  - o UNAIDS has agreed to provide financial support for BCCM Strengthening. BCCM Secretariat is currently working on it.
  - o BCCM Secretariat has finalized budget during this period. Due to budget constraints, NGO constituency meeting support has been reduced (2 meeting per year and USD 400 per meeting).

#### **b. Oversight Committee Meeting:**

- 02 (two) oversight Committee Meetings held i.e. 19<sup>th</sup> and 20<sup>th</sup> on 25 February 2018 and on 30 April 2018 accordingly;
- **Update/s**
  - o BCCM Oversight Committee discussed issue of government expenditure on HIV and found that the rate was lower due to some limitations (e.g. newly adopted operational plan, fund disbursement etc.)

#### **c. Oversight Visit:**

- 03 (three) oversight visits took places on 28 – 31 March 2018 to Sylhet; on 04 June 2018 to PR HIV Save the Children and on 05 June 2018 to PR Malaria NMEP;
- **Updates:**
  - o Respected secretary has instructed local health authorities (Sylhet & Moulvibazar) to ensure continuation of TB services in Tea Gardens after ending Challenge TB fund.
  - o The visit team also recommended to improve coordination, reporting and develop some SOP to strengthen program implementation.
  - o The visit report (Save The Children and NMEP) will be signed soon.

### **3. NGO Constituency Extension Plan**

The Chair of the meeting requested the BCCM Secretariat to present the NGO Constituency Extension Plan. Mr. Manaj Kumar Biswas, Coordinator of BCCM Secretariat presented the below plan, information and shared below updates:

- New member includes and selection of implementing partner criteria: Green Hill - Rangamati, Bandhon- Noakhali, these 2 organizations are working for Malaria, HIV counseling, TB and NMCH under Smiling Sun Clinic network. But they are not the member of CCM. They want to be included themselves as a member in this network. The Coordinator of BCCM informed them to apply with some necessary documents i.e. Constitution, Audit report for 3 years, NGO bureau certificate, and Registration certificate from DSS etc.

*Handwritten signature: M. A. Faiz*

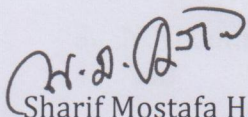
## **Bangladesh Country Coordinating Mechanism (BCCM)**

- Processes of membership extension and cancelation: Previously, it was decided that if any member will not attend in consecutive 3 (three) meetings, his/her membership may be cancelled. For strengthening the network and to produce effective result the number of participants must be increased.
- Regional NGO Constituency meeting and participation of Principal Recipients of the Global Fund grants for attending NGO Constituency meeting: At present 147 members are enlisted and voter under this network. But maximum members are not active in their role and responsibilities so that members from different districts and upazillas can express their feelings with the current situation of the constituency if the regional NGO constituency meeting will conduct. It has also decided that the Global Fund recipient organizations will ensure the participation of sub-recipient organizations to attend the NGO constituency meeting regularly.

#### **4. Any other Business AoB**

There was no issue under this agenda item.

Having no other agenda in the discussion box, the meeting was ended with a vote of thanks to the Chair. The Chair of the meeting expressed his thanks and gratitude to the members participated in this meeting for their active participations, discussions and contributions for taking decisions.



Sharif Mostafa Helal  
Alternate Member, BCCM &  
Executive Director, BWHC