

# Bangladesh Country Coordinating Mechanism (BCCM)

## Minutes of 12<sup>th</sup> NGO Constituency Consultation Meeting

**Hosted by:**

Bangladesh Women's Health Coalition (BWHC)

**Venue:**

Conference Room, BWHC,  
Baitul Aman Housing Society,  
Adabor, Dhaka-1207

**Date & time:**

Thursday, 17<sup>th</sup> October 2019

The 12<sup>th</sup> meeting of BCCM NGO Constituency was held on 17<sup>th</sup> October 2019 (11:30 am-2:00 pm) in the BWHC conference room at BWHC. The meeting was hosted by BWHC and was chaired by Mr. Sharif Mostafa Helal, Member, BCCM & Executive Director, BWHC. Some 30 participants attended the meeting and all participants of the meeting made self-introduction. (List of attendants attached).

**Agenda/s:**

1. Approval of the last (11<sup>th</sup>) meeting minutes;
2. CCM update by BCCM Secretariat;
  - a. BCCM Meeting/s;
  - b. Oversight Committee Meeting/s;
  - c. Oversight Visit/s;
3. Replacement of the vacant position of NGO Constituency member/s;
4. AoB

In the beginning, the Chair of the meeting welcomed all the participants who attended the meeting and expressed his highest gratitude for making themselves available in the meeting. He also expressed his thanks to the members of NGOs for making BCCM well-functioned which enhanced the smooth operation of global funds activities in Bangladesh. On behalf of the elected members of this constituency, the Chair also thanked the BCCM Secretariat for their technical and financial support to arrange the meeting. After the introductory opening, the Chair welcomed all the participants to agenda-wise discussions.

**Agenda-wise Discussion**

**1. Approval of the last (11<sup>th</sup>) meeting minutes**

The Chair of the meeting requested Mr. Sharif Mostafa Helal, Executive Director of BWHC to read out the last (11<sup>th</sup>) meeting minutes (held on 27<sup>th</sup> June 2019) as the meeting was organized by BWHC. The members thoroughly reviewed and discussed whether all the agendas/ decisions were written appropriately. After discussion, the meeting expressed that all the agendas were well-written and the decisions which were taken in the last meeting reflected appropriately.

**Decision/s:**

The meeting approved the last meeting (11<sup>th</sup>) minutes held on 27<sup>th</sup> June 2019 without any change, modification, correction, or addition; the meeting unanimously endorsed it.

*(Handwritten signature)*

## Bangladesh Country Coordinating Mechanism (BCCM)

### 2. CCM update by BCCM Secretariat

The Chair of the meeting requested the BCCM Secretariat to update the decisions, progress, and any other related information to the meeting. A representative from the BCCM Secretariat Mr. Manaj Kumar Biswas, Coordinator of BCCM provided an update regarding BCCM activities where several discussions, as well as decisions, were made as below:

**a. BCCM Meeting:** 02 (two) BCCM meetings held i.e. the 98<sup>th</sup> and 99<sup>th</sup> BCCM meeting on 17 June 2019 and on 28 August 2019 respectively;

#### **98<sup>th</sup> BCCM Meeting Update/s:**

- The 98<sup>th</sup> meeting of BCCM decided to delegate the authority to three Technical Committees for developing Funding Requests/ Concept Note for Global Fund Grants for the next funding cycle (2021-2023) for TB, Malaria, and HIV/AIDS respectively;
- The 98<sup>th</sup> meeting of BCCM endorsed the Funding Request development roadmaps for TB, Malaria, and HIV/AIDS. If Any change/update is required Technical Committees could change and take an endorsement from BCCM Oversight Committee.;
- The 98<sup>th</sup> meeting of BCCM endorsed three members BCCM election commission to conduct CSO Constituencies membership elections.
- The 98<sup>th</sup> meeting of BCCM welcomed Ms. Gyongyver Jakab in the Global Country Team as Fund Portfolio Manager of The Global Fund for Bangladesh Portfolio

#### **99<sup>th</sup> BCCM Meeting Update/s:**

- The 99<sup>th</sup> meeting of BCCM decided to extend current CCM membership till 31st December 2020 as suggested by the GF Secretariat.
- The 99<sup>th</sup> meeting of BCCM acknowledged the progress of funding request development of TB, Malaria, and HIV
- The 99<sup>th</sup> meeting of BCCM endorsed the inclusion of Dr. Nazneen Akhter as HIV/AIDS expert BCCM Oversight Committee member in place of Dr. Tasnim Azim

### **b. Oversight Committee Meeting:**

- 01 (one) oversight Committee Meetings held i.e. 25<sup>th</sup> on 27 August 2019 t 2019 ;

#### **24<sup>th</sup> OC Meeting major decision update/s**

- o The 25<sup>th</sup> meeting of the BCCM Oversight Committee acknowledged the progress of funding request development of TB, Malaria, and HIV
- o The 25<sup>th</sup> meeting of the BCCM Oversight Committee acknowledged the update of BCCM Reconstitution and decided to send the issue to the 99<sup>th</sup> BCCM meeting for decisions as the GF Secretariat suggested for a one-year extension of the current CCM membership
- o The 25<sup>th</sup> meeting of the BCCM Oversight Committee reviewed the CV of proposed candidates and selected Dr. Nazneen Akhter as BCCM Oversight Committee member in place of Dr. Tasnim Azim, Independent HIV Expert. The meeting also decided to send the issue to the 99<sup>th</sup> BCCM meeting for endorsement

**c. Oversight Visit: BCCM Coordinator** informed the meeting that BCCM Oversight Committee has conducted 03 (three) oversight visits (Narayanganj Visit on 06 July 2020; Rangpur Visit on 23 – 25 July 2019; and TB Drug Store on 04 October 2019). He also informed that the oversight visit reports have already been prepared and disseminated for Narayanganj and Rangpur visit. These reports have also been uploaded on the BCCM website to make them publicly available. TB drug store visit report is still in progress to sign.

*Mr. M. Biswas*

## **Bangladesh Country Coordinating Mechanism (BCCM)**

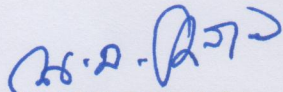
### **3. Replacement of the vacant position of NGO Constituency member/s;**

Mr. Manaj Kumar Biswas, Coordinator of BCCM Secretariat updated the meeting regarding the replacement of the vacant position of NGO constituency member that Mr. Sharif Mostafa Helal, Executive Director of BWHC replaced as the member of NGO constitution (women and children); the position was vacant because of the sudden death of Dr. Jahangir Hossain.

### **4. Any other Business (AoB)**

There was no issue under this agenda item.

Having no other agenda in the discussion box, the meeting was ended with a vote of thanks to the Chair. The Chair of the meeting expressed his thanks and gratitude to the members who participated in this meeting for their active participation, discussions, and contributions for taking decisions.



Sharif Mostafa Helal  
Member, BCCM &  
Executive Director, BWHC