**Country Coordinating Mechanism (BCCM)**
**Ministry of Health and Family Welfare**
**Health Services Division**
**BCCM Secretariat**

**Subject: Minutes of the 7th BCCM Executive Committee meeting**

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| **Date (dd.mm.yy)** | 19 May 2021 |
| **Venue of the meeting** | MOHFW Conference Room and Virtual on Zoom meeting platform |
| **Meeting started** | 04.00pm |
| **Meeting adjourned** | 06.00 pm |
| **Meeting Chaired by** | **Mr. Zahid Maleque MP, Minister, Ministry of Health and Family Welfare** andChair, BCCM |
| **Meeting Steered by** | Manaj Kumar Biswas, BCCM Coordinator, BCCM Secretariat |
| **Total number of participants** | **23** |
| **Meeting attendance** | • BCCM Executive Committee Member(s): **05**<br>• Principal Recipients (PRs): **06**<br>• Others: **06** (HSD, MOHFW-04, CMSD 1)<br>• USAID Bangladesh 04<br>• BCCM Secretariat Staff: **02** |
| **Attendance list** | Yes, and screen shot for participants who attended virtually |
| **Others supporting document** | Yes |

**Meeting Agenda:**

| Agenda Item | Title of Agenda Item |
|---|---|
| *Agenda Item: 1* | Endorsement of PR Selection for C19RM Funding Request Fast Track and Full Application |
| *Agenda Item: 2* | Endorsement of the C19RM Funding Request Fast Track 2021 |
| *Agenda Item: 3* | Endorsement of C19RM Funding Request Fast Track 2021 by COVID related National Technical Advisory Committee |
| *Agenda Item:4* | Next BCCM Meeting date (Urgent basis) for full CCM Endorsement |

At the outset, **Mr. Zahid Maleque, Hon'ble Minister, MOHFW** and BCCM Chair thanked and welcomed all participants. Due to other urgent issue he directed to Kazi Zebunnessa Begum, Additional Secretary, (WH), HSD, MOHFW & BCCM Oversight Committee Chair to continue the meeting in accordance of predetermined agenda.

Then **Kazi Zebunnessa Begum, Additional Secretary,** thanked the participants to attend the meeting on behalf of BCCM Chair and suggested BCCM Coordinator to proceed to agenda-wise discussion.

***Discussion and Dicision:***

**Agenda Item # 1: Endorsement of PR Selection for C19RM Funding Request Fast Track and Full Application**

*Conflict of Interest*: **No conflict of Interest declared.**
***Discussions by the constituencies:***

***BCCM Secretariat:*** Manaj Kumar Biswas, BCCM Coordinator, BCCM Secretariat started with the agenda item 1; which is endorsement of PR Selection for C19RM Funding Request Fast Track and Full Application

He discussed that the C19RM Allocation letter issued on 8th April 2021 by the GF Secretariat. It Bangladesh CCM received on 11 April 2021 and submit to Hon'ble Minister because 9-10 April 2021 was weekend.

He informed the meeting that a small group meeting was held on 21st April 2021 chaired by Kazi Zebunnessa Begum, Additional Secretary -WH, HSD and Chair -BCCM. Ms. Gyongever Jakab, Senior FPM and Mr. Kevin Luthi, Senior Program Officer from The Global Fund Country Team were attended in that meeting virtually to present the C19RM FR process, GF guidelines and instruction. In that meeting following decisions were made -

- *To form a Funding Request Development Planning Committee (small committee convener ADG Planning)*
- *to form Funding Request Development Planning Committee (Convener ADG Planning including all stakeholders as per GF guidelines)*

He referred the 35th BCCM OC meeting on 05th May 2021 in this sequence. He informed about the 35th BCCM OC meeting decisions. He presented two key decisions in this meeting which are mentioned below:

- *the meeting decided to endorse Funding Request Development Planning Committee (Convener ADG Planning including all stakeholders as per GF guidelines) and authorized to form writing Team, take TA from DPs;*
- *the meeting decided to authorize to develop C19RM Funding Request Fast Track and Full Funding Request on behalf of BCCM;*

He stated the meeting decisions of the C19RM Funding Request Development Committee on 11 May 2021 Chaired by Prof. Dr. A B M Khurshid Alam, Director General, DGHS and other couple of meetings decisions for this C19RM Funding Request Development Committee.

- *Fast Track C19RM Funding Request would be submitted by 20th May including PSA Oxygen Plant and few C19RM related logistics would be included in the Fast-Track FR*
- *Other HR, Medical Product and COVID related interventions and TB, Malaria mitigation plan during COVID would be included in Full Application*
- *National Malaria Elimination Program (NMEP) under CDC (NMEP /CDC) would be the PR for the Fast-Track C19RM FR and National TB Control Program (NTP) would be the PR for the C19RM Full Funding Request*
- *Decided to explore about other types of Oxygen plants andintervention component to include in Fast Track C19RM FR and Full Application;*
- *Fast Track C19RM FR would be developed and submitted to BCCM Executive Committee for endorsement before submission for endorsement*

Finally, he invited all the participant in the meeting to discuss on above mentioned decisions and endorsed the PRs for C19RM Funding Request Fast Track and Full Application as recommended by the C19RM Funding Request Development Committee.

***The Chairperson:*** The Chairperson requested all participants to comment on meeting decisions which was presented by the BCCM Coordinator, if any. She proposed to endorse the PR selection as recommended by the C19RM Funding Request Development Committee.

**Decision:** ***The 07th meeting of the BCCM Executive Committee endorsed***

- ***the C19RM Funding Request Development Committee as decided by the 35th BCCM Oversight Committee meeting on 5th May 2021. The BCCM OC endorsed C19RM Funding Request Development Committee would take care of both Fast Track and Full Application development for C19RM grant.***
- ***the PR Selection for C19RM Funding Request that National Malaria Elimination Program under CDC (NMEP /CDC) would be the PR for the Fast-Track C19RM Funding Request and National TB Control Program (NTP) would be the PR for the C19RM Full Funding Request for this C19RM grants***
- ***that C19RM Fast Track Funding Request (FR) would be focused on urgent and emergency COVID19 response including PSA Oxygen Plant for 29 (Twenty-Nine)***

*secondary and tertiary level Hospitals across Bangladesh and 10 (ten) digital Xray Machines for enhancing TB case identifications in Bangladesh and few other C19RM related urgent and emergency medical product would be included in the Fast-Track FR.*

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**Agenda Item # 2: Endorsementof the C19RM Funding Request (Fast Track) 2021**
***Conflict of Interest:*** **No conflict of Interest declared.**
***Discussions by the constituencies:***

***BCCM Secretariat: Mr.*** Manaj Kumar Biswas, BCCM Coordinator, invited Prof. Dr. Meerjady Sabrina Flora, ADG Planning, DGHS and Convener of to present the draft C19RM Fast Track Funding Request in this meeting for endorsement.

***Funding Request Development Committee:*** Prof. Dr. Meerjady Sabrina Flora, ADG Planning, DGHS asked to Prof. Dr. Nazmul Islam, Director Disease Control & LD CDC to present the draft C19RM Fast Track Funding Request in the meeting.

Prof. Dr. Nazmul Islam, Director Disease Control & LD CDC to presented Fast Track C19RM Funding Request in the meeting. He said that the Global Fund declared allocation for addressing the COVID19 crisis and second wave in Bangladesh under the C19RM Funding allocation.

- ***Bangladesh has been awarded a C19RM Base Allocation of US$23,830,690. The C19RM Base Allocation represents an amount equivalent to 15% of the applicant's 2020-2022 country allocation.***
- ***To access this new financing, the Global Fund requires to submit an ambitious and comprehensive funding request. It should outline prioritized programmatic needs requiring financing using the C19RM Base Allocation amount and beyond the C19RM Base Allocation amount.***
- ***As guidance, GF suggested to develop a funding request for full C19RM Base Allocation amount and also include requests for C19RM above Base Allocation for at least US$23,830,690, which is equivalent to a further 15% of your 2020-2022 country allocation. Applicants may receive C19RM above Base Allocation funding based on the factors to be taken into consideration in making final awards on the C19RM above Base Allocation for each applicant will include:***
    - ***COVID-19 considerations;***
    - ***the extent of disruption of services in Global Fund-supported programs;***
    - ***the amounts of C19RM funding previously awarded and progress in implementing these funds; and***
    - ***availability of funding from other sources.***

He offered the meeting that FR Development committee prepared the Fast-Track C19RM Funding Request included PSA Oxygen Plant for 29 Secondary and tertiary level Hospitals across Bangladesh and 10 digital X-Ray Machines for enhancing TB case identifications in Bangladesh and few other C19RM related urgent and emergency medical product would be included in the Fast-Track FR. He presented the intervention wise cost in the Fast-Track C19RM Funding Request.

Prof Islam said that the proposal of 29 PSA Oxygen Plant establishment in 29 secondary and tertiary level hospitals in Bangladesh and 10 digital X-Ray machines for TB cases identification enhancement along with establishment costs including accessories and maintenance during operation of these PSA Oxygen plant and X-Ray machines. Total amount for the C19RM Fast Track Proposal is U$D11.8 million.

For your kind information, Bangladesh has been awarded a C19RM Base Allocation of US$ 23,83 million and 15% of above Base Allocation amounting US$23,83. Out of this total U$D 47.66 million, C19RM Fast Track Funding Request is only for U$D11.8 million and Rest of U$D35.86 million will be included in Full Funding Application which is to be submitted by 30th June 2021. The Full Funding Request Development process is going on **(Presentation Attached as Annexure-A).**

Finally, He requested to the meeting to endorse this Fast-Track C19RM Funding Request as this FR would be submitted by 21st May 2021.

***BCCM Executive Committee:*** Prof. M A Faiz, Vice Chair BCCM thanked the C19RM Funding Request Development Committee to develop the C19RM FR within very short time. He suggested to include the amount of Fast Track proposal very carefully in accordance with the GF Guidelines. He also suggested that C19RM Full Application should be focused on COVID crisis mitigation but TB, Malaria and HIV programs challenges in COVID crisis needs to be addressed. He advised to include some of ICU equipment and some of medical product for Mucor Mycosis (Black Fungus). He also suggested to use NMEP in place of NMCP consistently in the C19RM Funding application.

Kazi Zebunnessa Begum, Additional Secretary -WH, HSD and Chair -BCCM appreciated and thanked the COVID19 Funding Request Development Committee for their tremendous work within very short time. She advocated for the Pressure Swing SA Oxygen plant in 29 secondary and tertiary hospitals in Bangladesh in this Fast-Track C19RM Funding application.

Prof. Dr. Mahmudur Rahman, Vice Chair BCCM Oversight Committee agreed with Prof. M A Faiz's statement. He also shared the CCM experiences about the GF Grants' procurement and CD VAT for the GF grants related procurement in Bangladesh. He proposed to solve the CD VAT issues for C19RM Fast Track Funding procurement as soon as possible by DGHS and HSD, MOHFW. He advised to check about the procurement entity is NMEP or CMSD for the C19RM Fast Track proposal to avoid the future complexity in the process.

***Directorate General Health Services:*** Director, CMSD, DGHS pointed out the issues of CDVAT for these C19RM Fast Track FR related procurement proposal. He mentioned that Oxygen Generator booster and cylinder RAM, port charge, CD VAT, airfare and shipment costs, port charge, insurance needs to be addressed and take into account for this urgent and fast track funding proposal for COVID response. He asked to Director, Disease Control & LD-CDC to clarify how to address these issues.

Prof. Dr. ABM Khurshid Alam, Director General also invited the clarifications on the CDVAT and PSA Oxygen Plant accessories issues what raised by the Director CMSD. He also asked the clarification about local the procurement for this PSA plant. He also asked that CMSD under DGHS as procurement entity for health product for the HSD, Ministry of Health and Family welfare, they should perform the procurement for this C19RM funding proposal.

Prof. Dr. Meerjady Sabrina Flora, ADG Planning, DGHS informed the meeting that all accessories related to PSA oxygen plant included in the fast-track C19RM Funding Request. She also asked Dr. Pushpita Samina from USAID to discuss details in these issues.

***Development Partner:*** Dr. Pushpita Samina from USAID discussed based on their analysis of PSA Oxygen Plants that travel and trip and transport related costs for the PSA Plant equipment, warranty for three years, maintenance accessories and human resources for the PSA Plant operation in Hospitals are included in this Funding applications and it was included the increased rate according to the market rates which would cover the insurance of the travel of medical equipment. She cognizant the meeting that all the PSA Oxygen Plant would be imported from outside country procureby local vendor or by GF "wambo". She informed the meeting the 10 digital X-Ray machines are for enhancing TB case identifications under NTP program to achieve the catch-up plan during the COVID crisis.

***BCCM Secretariat:*** Manaj Kumar Biswas, BCCM Coordinatoropined that CMSD should be the consignee on behalf of the DGHS as earlier for the GF Grants' procurement for the Government PR. If the Government assigned CMSD for the whole procurement process as government procurement entity, then it should be under common agreement between GF Secretariat and DGHS. He also suggested that NMEP should communicate to DGHS and HSD, MOHFW to get allocation for CD-VAT, port charge and insurance in CMSD's or CDC's Operational Plan as GF does not allow to pay the CD VAT, Tax, port charge and insurance from the GF grant's money.

***DGHS:*** Prof. Dr. Shamiul Islam, Director MBDC and LD TBL & ASP, DGHS discussed that according to the GF Guidelines all procurement of Health Product and medical equipment should be done by "wambo" or "GDF" and for the government PRs' CMSD is the procurement entity and consignee for all procurement. He recommended the meeting that CMSD should be the procurement consignee on behalf of DGHS.

Prof. Dr. Meerjady Sabrina Flora, ADG Planning, DGHS and Convener Funding Request Development Committee invited the director CMSD to review the procurement part of the draft Fast Track C19RM Funding Request and send his feedback and comments in this regard.

***The BCCM OC Chair:*** Kazi Zebunnessa Begum, Additional Secretary (WH), HSD, MOHFW & Chair BCCM Oversight Committee advised to the meeting to endorsed the Fast-Track C19RM Funding Request as discussed incorporating all proposed changes by 21st May 2021.She expressed that NMEP and CMSD should calculate the CD-VAT, Port charge and insurance cost for these health products included in the fast-track C19RM Funding Request at their earliest. Then CMSD should write to Secretary, HSD, MOHFW through DGHS for allocation for cost for these health products included in the fast-track C19RM Funding Request under CMSD operation plan.

**Decision:** ***The 7th meeting of BCCM Executive Committee decided***

- ***to endorse the fast-track C19RM Funding Request amounting USD 11.8 million focusing PSA Oxygen Plant, digital Xray Machines and other urgent medical and health product related to the COVID response in Bangladesh;***
- ***decided that this Fast-Track C19RM Funding Request would be submitted by 21st May 2021 incorporating all the available feedback from the stakeholders and key populations. BCCM Secretariat would submit the Final Fast Track C19RM Funding Request as above-mentioned date while receive the final draft Fast-Track C19RM Funding Request and related documents from the Convener of C19RM Funding request development committee;***
- ***decided that BCCM Secretariat would ask email and WhatsApp endorsement after submitting the final draft to the GF on 21st May 2021 to obtain individual endorsement from BCCM Membership seat (Either from BCCM Member or From Alternate Member) to submit the all-individual membership by 28th May 2021.***
- ***decided that NMEP and CMSD would calculate the CD-VAT with the support of MTaPs & USAID including, port charge and insurance cost for the health products included in the fast-track C19RM Funding Request at their earliest. Then CMSD and NMEP would send letter to Secretary, HSD, MOHFW copying related section chief of HSD, MOHFW through DGHS for urgent allocation for costs of these health products included in the fast-track C19RM Funding Request under CMSD operation plan;***
- ***decided to recommend HSD, MOHFW to take necessary action to get allocation from the Finance Division for the health equipment under GF fast track C19RM Funding Request to meet the urgent requirement in Bangladesh for responding COVID19 crisis;***

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**Agenda Item # 3: Endorsement of C19RM Funding Request Fast Track 2021 by COVID related National Technical Advisory Committee**

***Conflict of Interest:*** **No conflict of Interest declared.**
***Discussions by the constituencies:***

***BCCM Secretariat:*** BCCM Coordinator informed the meeting that according the guidelines of C19RM Funding Request submission, BCCM needs two endorsements. One is from full CCM individual membership endorsement and another is from COVID related national technical advisory or national oversight committee endorsement.

He also informed the meeting that Bangladesh has two committee related to COVID19 now. One is the National Technical Advisory Committee Chaired by the Prof. Dr. Shahidullah from BSMMU, another committee is "National COVID Vaccine Related Task force" chaired by Mr. Zahid Maleque MP, Hon'ble Minister, MOHFW. He requested the meeting to decide which committee would be the perfect for C19RM Funding request endorsement to comply with GF requirements for C19RM Fast Track and Full application.

***The BCCM OC Chair:*** Kazi Zebunnessa Begum, Additional Secretary (WH), HSD, MOHFW & Chair BCCM Oversight Committee advocated to the meeting that the "National Technical Advisory

Committee for COVID chaired by the Prof. Dr. Shahidullah from BSMMU would be the appropriate body for endorsing the Global Fund's C19RM Fast Track and Full application. Because National COVID vaccine Task Force is only for vaccine related decisions making and Chaired by Hon'ble Minister, MOHFW as he is also BCCM Chair. It would be COI issue for Hon'ble Minister as he is the Chair of both BCCM and National COVID vaccine Task Force. That being the reason, BCCM should approach to the National Technical Advisory Committee for COVID to endorse the C19RM Fast Track and Full application. She requested Prof. Meerjady Sabrina Flora to organize and conduct the National Technical Advisory Committee for COVID to endorse the C19RM Fast Track Funding Request as she is the member secretary of this committee.

Prof. Dr. Prof. Meerjady Sabrina Flora, ADG Planning stated that she could do the meeting if BCCM or HSD, MOHFW send a letter to arrange and conduct the National Technical Advisory Committee for COVID to endorse the C19RM Fast Track Funding Request.

**Decision:** ***The 7th meeting of BCCM Executive Committee decided-***

- ***that BCCM would send a request letter to the Member Secretary of National Technical Advisory Committee for COVID to organize and conduct the meeting of "National Technical Advisory Committee for COVID" to endorse the C19RM Fast Track Funding Request;***
- ***that BCCM would obtain and send the endorsement of National Technical Advisory Committee for COVID for the C19RM Fast Track Funding Request by 28th May 2021 to the GF Secretariat;***
- ***that BCCM would send another request letter to the Member Secretary of National Technical Advisory Committee for COVID to organize and conduct the meeting of "National Technical Advisory" to endorse the C19RM Full Funding Request by Mid-June 2021.***

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**Agenda Item #3: Next BCCM Meeting date (Urgent basis) for full CCM Endorsement**

***Conflict of Interest:*** **No conflict of Interest declared.**
***Discussions by the constituencies:***

***BCCM Secretariat:*** Mr. Manaj Kumar Biswas, BCCM Coordinator described that as previous agenda item of this meeting that BCCM needs full CCM individual membership endorsement for C19RM Funding Request to comply with GF requirements for both the C19RM Fast Track and Full Application. At this moment the Executive Committee should ask full BCCM meeting for the C19RM Fast Track Funding Request endorsement. He informed the meeting that without meeting decisions many BCCM members and alternate members do not feel comfortable to sign on endorsement sheet or to send the endorsement email for any Funding Request related documents.

***The BCCM OC Chair:*** Kazi Zebunnessa Begum, Additional Secretary (WH), HSD, MOHFW & Chair BCCM Oversight Committee suggested to send request letter for the BCCM meeting date and time by 25th May 2021 on urgent basis to organize and conduct the 107th BCCM meeting to endorse the C19RM Fast Track Funding Request.

**Decision:** ***The 7th meeting of BCCM Executive Committee decided-***

- ***that BCCM Secretariat would send a request letter to the Additional Secretary to get the date and time for 107th BCCM meeting by 25th May 2021 urgent basis for conducting 107th BCCM meeting to endorse the Fast-Track C19RM Funding Request;***
- ***that BCCM would obtain and send the endorsement of full individual membership (by signing endorsement sheet, by email and by WhatsApp message) for the C19RM Fast Track Funding Request by 28th May 2021 to the GF Secretariat;***
- ***that BCCM Secretariat would send another request letter (by 30th May 2031) to the Additional Secretary (WH), HSD, MOHFW to get the date and time for 108th BCCM meeting by 15th June 2021 for conducting 108th BCCM meeting to endorse the C19RM Full Funding Request;***

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Prof. Dr. Prof. Meerjady Sabrina Flora, ADG Planning and Convener, C19RM Funding Request Development Committee advised the writing team to start incorporate all the comments and feedback in the draft fast track C19RM Funding Request so that we can finalize the C19RM FR fast track by 21st May 2021.

Kazi Zebunnessa Begum, Additional Secretary (WH), HSD, MOHFW & Chair BCCM Oversight Committee recapped the meeting agenda and decisions point to inform resected Secretary, HSD, MOHFW and Vice Chair BCCM as he was attended the meeting after couple of agenda items discussions. She informed the meeting again that according the decision of this meeting C19RM Fast Track Funding Request would send to GF Secretariat with PSA Oxygen Plant which would be very sustainable things for COVID19 response and saving lives in Bangladesh in fighting COVID pandemic.

Mr. Lokman Hossain Mian, Secretary, HSD, MOHFW thanked all members and stakeholders attended in the meeting. He expressed that Government also procuring 40 PSA plant under the GOB budget for 40 hospitals. This fast-track C19RM Funding Request planning 29 more PSA Oxygen plant and from GOB 40, total 69 will be good amount for covering all geographical area and hospitals in Bangladesh during this crisis moment. He appreciated the GF initiatives and CCM efforts for this allocation application. He stated that all stakeholders should do their work urgently within two months so that we can install all these Oxygen plant within three months from now and save many lives fighting COVID.

Having no other issues to discuss, the Chairperson thanked all participants for their attendance and active participation virtually& physically and wrapped up the meeting.

09-06-2021

**Zahid Maleque MP**
Minister
Ministry of Health and Family Welfare
and
Chair, BCCM