

**Meeting Minutes of KAP and PLHIV Constituency Consultation Meeting
Bangladesh Country Coordination Mechanism (BCCM)**

Venue: BandhuMSA Project Office, Shiddheswari, Dhaka

Date: 18 April, 2016

The 5th "Key Affected People (KAP) and People Living with HIV (PLHIV) Constituency Consultation" Meeting was held on 18th April 2016 at Bandhu Social Welfare Society (Bandhu) MSA project office, Shiddheswari, Dhaka. Mr. Shale Ahmed, Executive Director of Bandhu presided over the meeting according to the set agenda as follows:

- Review and approval of the note of the last meeting
- Country Coordination Mechanism (CCM) update for the last six months
- Next election of CCM KAP constituency
- Divisional level consultation of KAP
- Meeting with Global Fund (GF) portfolio manager in his next visit
- Lunching of community forum in Bangladesh
- Prepare a draft work-plan for next one year for the KAP and PHIV constituency
- AOB

Major Discussions and Decisions of the meeting:

| Agenda | Major discussions | Major Decisions/Deliberations |
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| <p>Review and approval of the note of the last (4th) Meeting Notes</p> | <ul style="list-style-type: none"> - Mr. Shale Ahmed read out the Notes of the last (4th) Meeting for review and approval. - Some participants raised questions about the methodology of size estimation. They informed the meeting that new size estimation found the number of the TG/Hijra and MSM has been decreased even from last size estimation. - Mr. Manoj Kumar Biswas from CCM Secretariat told that the expert team should have discussed with the concerned people in Bangladesh to finalize the method. The method which was followed in India, Nepal might not be appropriate for Bangladesh. - Some participants shared their experiences that the | <ul style="list-style-type: none"> - To review and read friendly the major discussions and decisions of the meeting will be captured in a table of three columns – Agenda, Major discussions, and Major decisions/deliberations from the Meeting. - The Notes of the last (4th) Meeting is approved unanimously. |



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| | <p>Grand Management Solution (GMS)'s consultation /FGDs was not friendly for Hijra, TGs and MSM ,the representative of GMS explained his own argument. Some participants had raised that the documents of the meetings and programs should be written in both Bengali and English.</p> <p>A grave concern was raised by the KAP participated in this meeting about the receipt of funds from PRs and implementation by non-community organizations.</p> <p>Mr. Shale Ahmed appreciated OKUP's role for documenting as well as drafting the meeting notes.</p> | |
| <p>CCM Updates for Last Six months</p> | <p>Manaj Kumar Biswas,, CCM Coordinator presented a powerpoint presentation to share the CCM updates of the last six months. In the presentation, Mr. Biswas had shared the updates of the process of next CCM election.</p> <p>More participation of the community members need to be ensured in the Constituency Consultation Meeting and thus, some meeting should be organized at divisional level.</p> <p>The BCCM Secretariat has got approval of the Global Fund to organize quarterly constituency consultation meeting for the KAP groups with an allocation of BDT 30,000 for each meeting.</p> <p>A Dashboard will be placed for TB, Malaria and HIV people</p> | <p>The constitution of the CCM membership renewal will be completed by October 2016.</p> <p>There are provision for 4 (four) KAP/PLHIV meeting in 2016 so if member wish they can hold 50% of the meeting outside Dhaka.</p> <p>In such case managing outside Dhaka meeting would be difficult to manage with the allocated funds. BCCM can only provide BDT 30000/= (Thirty Thousand Tk only.</p> |
| <p>Next Election of CCM KAP constituency</p> | <p>Mr. Manaj in his presentation, shared about the next CCM election process. He explained that the BCCM Secretariat has been working to form the CCM in a new format according to the GF guidelines. As he said, 33-member CCM will be consisted along with the alternative members consisted of the same numbers of representatives. The representation of each relevant constituency will have 14 from the government, 3 from KAP groups - MSM/TG, FSW and</p> | <p>The election of the next CCM is planned to complete by October 2016.</p> <p>Any further proposals or fund disbursement must go through the endorsement by the KAP CC.</p> <p>From next cycle of GF funding possibly Government have to contribute upto 25% of total funding with GF fund because Bangladesh now declared itself</p> |

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| | <ul style="list-style-type: none"> - IDU; 4 from NGOs; 1 from FBO, 4 from MLBLI, 2 from Academia, 3 PLWD (HIV, TB & Malaria) and 2 from private institute. - Shakirul of OKUP (Ovibashi Karmi Unnayan Program) had raised if there is any scope to incorporate migrant community to represent in the CCM-KAP constituency. - Numbers of participants had raised questions about the funding process of Global Fund in selecting PR as the current PRs are very expensive whereas GF always talk about cost efficiency, value for money and so on. - The funding from GF is reducing day by day so in such case, GF can explore for alternate PRs who are less expensive so that more money can be spent for programme purpose. - There was a brief discussion on how and where to organize divisional consultations. - It was discussed perhaps the member can focus the key divisions i.e. Chittagong, Sylhet, Rajshahi and Khulna | <ul style="list-style-type: none"> - as lower middle income country. Updating of CCM governance manual is going on and expected to complete by April 2016 |
| Divisional level consultation of KAP | <ul style="list-style-type: none"> - There was a brief discussion on how and where to organize divisional consultations. - It was discussed perhaps the member can focus the key divisions i.e. Chittagong, Sylhet, Rajshahi and Khulna | <ul style="list-style-type: none"> - GMS will be in close collaboration with CCM Secretariat will assess constituency mobilization process and how to conduct it at divisional level meeting. - The next Constituency Consultation meeting will be organized at divisional level in where Dhaka-based members of the KAP groups can join. The name of the division will be fixed later on. |
| Meeting with Global Fund portfolio Manager | <ul style="list-style-type: none"> - The Global Fund portfolio manager is coming to Bangladesh sometime in May 2016. Hence, there is a scope for the KAP Community members to have a meeting with him. - The meeting demands and issues should be addressed and raised properly, with proper justifications and documents through convener of the meeting. | <ul style="list-style-type: none"> - Mr. Shale Ahmed of BSWS will communicate and make an appointment for the meeting. - Representatives of all KAP will prepare key talking points and send it to Mr. Shale Ahmed. |
| Lunching Community Forum in Bangladesh | <ul style="list-style-type: none"> - Updates of Community Forum and its reports were shared in the meeting | <ul style="list-style-type: none"> - Another meeting will be organized soon to discuss and finalize the Community |

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| | <p>- Expressed thanks to WHO and UNAIDS to host the consultation and also produce/print the report.</p> | <p>Forum Constitution.</p> <ul style="list-style-type: none"> - BSWs with Kay community members will lead the launching of the Community Forum. |
| <p>Prepare a draft work plan for next one year for the KAP and PLHIV constituency</p> | <p>- Discussion and decisions on work-plan for next one year were placed in the meeting</p> | <ul style="list-style-type: none"> - 4 constituency Consultation Meeting will be held in four quarters - 4 constituency mobilization workshop will be conducted within August, 2016 - Constituency Election will be held by October, 2016 - CCM updates will be shared throughout the year by monthly/quarterly reports - A detail plan is enclosed as Annex-1 |
| <p>Any Other Business (AOBs)</p> | <p>- Ms. Joya of TG/Hijra community pointed out that the recommendation given by the CCM Oversight visit regards to merging the DICs of different communities into one is not good for any KAP community. She mentioned each community has its own issues and needs, requirements and privacy which might be affected by such kind of recommendation. She said that the communities' needs and concerns should be heard before putting any such recommendation.</p> | <ul style="list-style-type: none"> - Mr. Manoj Kumar Biswas of the CCM Secretariat responded that the recommendations were primarily drafted. It was not even shared with all and not approved by the oversight committee of CCM. |

Work-plan of KAP and PLHA Constituency-2016

| Sl No | Activities | Jan-Mar 16 | Apr-Jun 16 | Jul-Sep 16 | Oct-Dec 16 | Remarks |
|-------|---|------------|------------|------------|------------|--|
| 1 | 4 constituency Consultation Meeting will be held in four quarters | X | X | X | X | Support from BCCM secretariat |
| 2 | 4 constituency mobilization workshop will be conducted within August, 2016 | | | X | | Support from GMS |
| 3 | KAP/PLHA Constituency Election | | | | X | Support from GMS, BCCM secretariat and UNAIDS |
| 4 | CCM updates will be shared throughout the year | X | X | X | X | Support will come from CCM Secretariat at the beginning of every quarter |
| 5 | Distribution of the Community Forum consultation meeting report amongst CCM members | | X | X | | |
| 6 | Launching of the Community forum of Bangladesh | | | X | | |

