



Bangladesh Country Coordinating Mechanism (BCCM)
Ministry of Health and Family Welfare
Health Services Division
BCCM Secretariat

Subject: Meeting Minutes of the 51st BCCM Oversight Committee Meeting

Date (DD/MM/YY)	22/01/2024
Venue of the meeting	Conference Room, MOHFW, Bangladesh Secretariat
Meeting started	10.00 am
Meeting adjourned	1:00 pm
Meeting Chaired By	Mr. Md. Saidur Rahman Additional Secretary (Admin and WH), HSD, MOHFW and Chair, BCCM Oversight Committee
Meeting Steered by	Manaj Kumar Biswas BCCM Coordinator, BCCM Secretariat
Total number of participants	29
Meeting attendance	<ul style="list-style-type: none">● OC Member(s): 11● Principal Recipients (PRs): 12● BCCM Secretariat Staff: 05● Consultant: 01
Attendance list	Yes
Others supporting document	Yes

Meeting Agenda:

Agenda No	Title of Agenda
Part – 1	
<i>Agenda Item: 1</i>	Approval of 50 th Oversight Committee Meeting
<i>Agenda Item: 2</i>	a) Grant Confirmation for 2024-2026 (GC7)
	b) Microbus Handover
	c) PR's Grants End Employee Assessment
	d) Refund Non-Compliant Expenditure by PR
<i>Agenda Item: 3</i>	C19RM Reinvestment Grants
<i>Agenda Item: 4</i>	Financial SOP for Govt. PRs
Part – 2	
<i>Agenda Item: 5</i>	Update on Mapping and Positioning
<i>Agenda Item: 6</i>	BCCM Secretariat Expenditure Report
<i>Agenda Item: 7</i>	BCCM Secretariat Pre & Post CCM Meeting Consultant Deliverables
<i>Agenda Item: 8</i>	BCCM Secretariat Support from USAID
<i>Agenda Item: 9</i>	AOB

At the commencement, BCCM Oversight Committee Chair Mr. Md. Saidur Rahman, Additional Secretary (WH), HSD, MOHFW and Chair, BCCM Oversight Committee extended a warm welcome to all participants. He then instructed the BCCM Coordinator to initiate the discussion following the agenda items.

Conflict of Interest: No Conflict of Interest has been reported

DISCUSSION(S) AND DECISION(S):

Agenda Item # 1: Approval of 50th Oversight Committee Meeting

The Chairperson: The Chairperson of the meeting directed the BCCM Secretariat to provide an update on the implementation status of the decisions made during the 50th BCCM OC meeting.

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator at the BCCM Secretariat, provided a concise overview of the agenda items and implementation status of the 50th BCCM OC meeting (**Annex-1**). He then sought updates from NTP and Brac regarding the progress on warehouse rent.

PR representative (BRAC): Dr. Shayla Islam, Associate Director of Communicable Disease and WASH at BRAC, shared that they have been exploring and engaged in discussions with two vendors. One of them declined the proposal due to the requirement for a significant amount of space and scale. However, the second vendor, Aftab Group, has available space in the Tongi area, and upon selection, they can customize the space to meet the specified requirements. Additionally, there are plans to visit some pharmaceuticals in the Tejgaon area.

The Chairperson: The Chairperson of the meeting recommended exploring the Purbachal 300 feet area. By leasing an empty space, a warehouse could be constructed, and the expenses could be offset using the rental budget, he stated.

Since no comments were made, the Chairperson proposed to endorse the 50th BCCM Oversight Committee meeting minutes.

Decision: The 51st meeting of the BCCM Oversight Committee

- *endorsed meeting minutes and decisions of the 50th BCCM Oversight Committee meeting;*
- *recommended exploring the Purbachal 300 feet area for warehouse rental.*

Agenda Item # 2:

2(a) Grant Confirmation for 2024-2026 (GC7)

BCCM Secretariat: The BCCM Coordinator informed the meeting that The Global Fund had provided three distinct documents related to grant confirmation for the period 2024-2026 (GC7), seeking approval. Subsequently, the necessary procedures for approval have been completed.

In the absence of any comments, the 51st meeting of the BCCM Oversight Committee acknowledged the update of the Grant Confirmation.

Decision: The 51st meeting of the BCCM Oversight Committee acknowledged the update of the Grant Confirmation for the period 2024-2026, with the signing process completed, and initiated the grant implementation of GC7.

2(b) Microbus Handover

BCCM Secretariat: The BCCM Coordinator conveyed that The Global Fund had urged a discussion on the matter of microbus handover, emphasizing the need for a decision to be made either at the



Oversight or CCM meeting. Following this, the BCCM Coordinator requested the Line Director, TB-L & ASP, to provide an update on this particular issue.

PR representative (ASP): Dr. Md. Mahafuzer Rahman Sarker, Line Director of TB-L & ASP, provided an update during the meeting, stating that ASP's microbus and jeep were facing operational challenges due to their age and high fuel consumption. The Hospital Superintendent of Sirajganj 250 Bed Bongomata Sheikh Fazilatunnessa Mujib General Hospital had requested the handover of the microbus for staff transportation to the HIV satellite. Upon receiving this request, ASP contacted The Global Fund, and they recommended discussing and deciding on the matter during the CCM meeting. Beside this, ASP also have another vehicle (Pajero Jeep) supported by the Global Fund, this needs to be repair and use for field programme monitoring and supervision.

Disease Specialist – HIV: Professor Mohammad Bellal Hossain from the Department of Population Science at Dhaka University has pointed out a potential confusion arising from the language used in the resolution committee report. The report states the current market prices for microbuses and jeeps as 300,000 and 450,000 Taka, respectively, along with repair costs of 350,000 and 400,000 Taka. Subsequently, it is mentioned that Transport and Equipment Management Organization (TEMO) can provide estimates with quotations after a vehicle inspection. These two statements may create confusion as they imply that the repair cost estimation could be subject to change following an inspection by TEMO.

CSO Constituency: Mr. Milan Kanti Datta, Presidium Member of BHBCOP, has stated that the handover decision is confirmed only for the microbus, and a decision is still pending for the jeep. Additionally, he highlighted that the estimated repair cost is 3,50,000 Taka, exceeding the authorized amount of 75,000 Taka from the Line Director. Mr. Datta suggested the possibility of obtaining estimates from other workshops like Multibrand or Navana, but emphasized that, given the governmental nature of this work, it is advisable to proceed with TEMO.

PR representative (ASP): Md. Akhtaruzzaman, Senior Manager at ASP, emphasized the consistent provision of satellite services, such as HIV testing and condom distribution, to key populations from Sirajganj Hospital extending to all the upazila areas. Microbus is planned for transporting staff to facilitate the arrangement of satellite services, while a Pajero Jeep will be utilized for field program monitoring and supervision for the GF & OP supported program (**Annex-2**). It is worth noting that obtaining a No Objection Certificate (NOC) from TEMO is essential to initiate repairs from an alternative workshop.

BCCM Secretariat: BCCM Coordinator concise above statements that the microbus handover will proceed after need-based repairs, with ASP ensuring the fulfillment of this requirement.

The Chairperson: The Chairperson has recommended a positive approach towards utilizing the microbus. The repair process will be based on needs, and it is acknowledged that a mere 75,000 Taka might not sufficient for the necessary repairs. While recognizing that renowned workshops like Navana could be more expensive than TEMO, it's also noted that local workshops might offer a more cost-effective solution for repairs. However, it is emphasized that repairs through TEMO must proceed, ensuring that the actual cost is taken into account.

Decision: *The 51st meeting of the BCCM Oversight Committee decided to estimate the costs for repairing the microbus by TEMO, initiate the repair process through TEMO, and subsequently finalize the handover procedure, with the execution managed by the AIDS and STD Programme.*

2(c) PR's Grants End Employee Assessment

BCCM Secretariat: The BCCM Coordinator conveyed that the Chairperson has instructed the submission of the Grants End Employee Assessment report from PRs. The report covers employees in the ongoing GC7 grant and those who have discontinued. Save the Children and icddr,b (**Annex-3**) have already submitted their assessment reports, but other PRs are yet to provide theirs. The coordinator proposed allowing additional time for the submission of the reports, pending approval from the Chairperson.

PR representative (NTP and ASP): Dr. Md. Mahafuzer Rahman Sarker, Line Director of TB - L & ASP, informed the meeting that their evaluation committee from NTP has completed the assessment. Positions have been discontinued based on performance and observations from LFA. ASP Also completed performance evaluation through a committee, according to the evaluation report staff has been re hired and few staff have discontinued. ASP committed to provide the assessment report by today.

PR representative (NMEP): Prof. Dr. Md. Nazmul Islam, Director, Disease Control and Line Director, CDC informed that NMEP grant end employee assessment already shared (**Annex-4**). Grant end employee assessment of GC6 for NMEP was done for all Global Fund supported staff based on their performance and some staff were recommended for continuation while some were recommended for discontinuation.

The Chairperson: The Chairperson emphasized that the assessment will be performance-based and outlined the need for a clear process for both staff termination and continuation. Acknowledging challenges in terminating certain staff, the Chairperson expressed a willingness to provide support where possible.

BCCM Secretariat: The BCCM Coordinator, with approval from the Chairperson, added that the remaining PRs are required to submit the Grant End Employee Assessment report to BCCM within one week.

Decision: The 51st meeting of the BCCM Oversight Committee-

- *acknowledged the employees assessment report for the PR NMEP, icddr,b and Save the children;*
- *decided to allow an additional week to the remaining PRs for submitting the Grant End (GC6) Employee Assessment Report to the BCCM Secretariat. The report should include information on the number of employees assessed, the number of employees to be continued in GC7, the number of employees discontinued in GC7, and the recruitment plan for vacant posts;*
- *decided that PRs will submit their reports, including the number of employees for field-level positions and the designation details for head office and divisional-level employees.*

2(d) Refund Non-Compliant Expenditure by PR

BCCM Secretariat: the BCCM Coordinator highlighted concerns about non-compliant expenditure refunds by PRs from the GC5 grant. The Global Fund specifically requested the inclusion of this agenda in the Oversight Committee meeting. They already provided a letter to the Honorable Health Minister addressing the issue. Some PRs have communicated through letters that they have already refunded. He requested NTP to provide an update on efforts to minimize the issue.

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PR representative (NTP): Dr. Md. Mahafuzer Rahman Sarker, Line Director of TB-L & ASP, outlined a timeline, stating that the NTP aims to complete the refund by 5 February 2024. Dr. Ruplai Shihir Banu, National Program Coordinator at NTP, clarified that the refund pertains only to VAT, and efforts are underway for VAT exemption. If obtaining exemption proves challenging, further communication with The Global Fund and LFA will be initiated. Dr. Banu sought guidance from the Chairperson on the process of VAT exemption through NBR. (Annex-5)

PR representative (BRAC): Dr. Akramul Islam, Senior Director of BRAC, noted that CCM has previously communicated with NBR for VAT exemption. However, in the current grants, it is necessary to restart this discussion with NBR and involve ERD. He mentioned that VAT exemption is still not feasible due to the rules and regulations of NBR. Dr. Islam emphasized that resolving this issue requires a joint effort involving NBR, ERD, The Global Fund, and CCM, as it is fundamentally a policy matter. (Annex-6)

PR representative (NMEP): Prof. Dr. Md. Nazmul Islam, Line Director of CDC, asked for some times to mitigate this issue through meeting with LFA. (Annex-3)

BCCM Secretariat: The BCCM Coordinator mentioned that they have engaged in discussions with NBR, involving The Global Fund, ERD, and PRs on multiple occasions regarding the VAT exemption issue. NBR consistently stated that Government PRs deposit VAT from the OP fund, so NGO PRs should follow it. NBR suggested submitting a summary of the issue to the Honorable Prime Minister, as only the Prime Minister has the authority to grant VAT exemption. He pointed out that The Global Fund, lacking an office in Bangladesh, faces challenges in obtaining exemption like the UN system. Proposing a solution, He suggested raising the matter at the CCM meeting to seek guidance from the Honorable Health Minister through the Respected Secretary, HSD, MOHFW. He also mentioned that the final date given by the Global Fund to refund respective amounts to their bank account was February 5th, 2024 which was very close. Within this time, it would be very difficult to mitigate this matter, so more time is needed. Information should be sent to the Global Fund to extend this time

The Chairperson: The Chairperson recommended that the BCCM Coordinator visit Mr. Golam Kibria, Secretary of NBR, and initiate a dialogue with high-level officials to address the VAT exemption issue.

Decision: The 51st meeting of the BCCM Oversight Committee-

- *decided to bring up the refund issue of the non-compliance expenditure in the next 121st BCCM meeting to communicate with NBR from high level policy makers / Secretary-HSD, MOHFW as it is mostly CD-VAT and TAX related non-compliance expenditures;*
- *decided to organize a high-level policy dialogue for CD-VAT and TAX exemption from The Global Fund grant with NBR, involving ERD, The Global Fund, BCCM, and PRs.*
- *Accordingly, BCCM would inform GF Secretariat after signing of the 51st BCCM Oversight Committee meeting minutes asking at least 6 months' time to refund non-compliant expenditure.*

Agenda Item # 3: C19RM Reinvestment Grants

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator, sought updates on the C19RM reinvestment grants from PRs. The Respected Secretary, HSD, MOHFW, inquired about current activities in the C19RM grant and whether these funds could be utilized for implementing the 4th dose. It was clarified that the C19RM grant focuses on mitigating issues arising from Covid19 to ensure the smooth implementation of regular grants. The Global Fund does not allocate grant funds for vaccination purposes.

PR representative (NMEP): Prof. Dr. Md. Nazmul Islam, Line Director of CDC, provided information that the additional funding from C19RM has been earmarked for the National Malaria Elimination Program (NMEP). This funding will specifically be utilized for recruiting staff to establish an oxygen plant, and the newly hired staffs are anticipated to commence their roles in February. Their salaries will be covered using this additional funding. **(Annex-4)**

PR representative (NTP): Dr. Ruplai Shihir Banu, National Program Coordinator at NTP, shared that the additional funds will be utilized to support the diagnostic process for early detection of TB cases. This will involve sustaining additional staff (MT-Lab) and community volunteers through this grant. Additionally, NTP plans to engage in communication with The Global Fund to procure Covid Cartridges for the Gene Xpert machine as new Covid variants are emerging. **(Annex-5)**

Disease Expert – HIV: Dr. Tasnim Azim, Professor of BRAC University, raised a question during the meeting about the impact and documentation of the TB situation after C19RM activities. She noted that TB cases initially decreased during the Covid period due to disruptions in detection, but within a year, they increased again with the support of enhanced detection through the C19RM grant via Gene Xpert. Dr. Azim emphasized the importance of documenting activities and lessons learned for research purposes.

PR representative (ASP): Md. Akhtaruzzaman, Senior Manager at ASP, highlighted those various activities, including mobile services, virtual outreach, methadone take-home doses, and HIV self-testing, have been implemented during the Covid period through the C19RM grant.

BCCM Secretariat: The BCCM Coordinator recommended arranging a workshop to delve into the lessons learned during the Covid period and the utilization of the C19RM grant. The proposal is to conduct the workshop with collaborative support from The Global Fund, USAID, and the involved PRs. He shared that the Secretary, HSD, MOHFW, suggested including the agenda of C19RM fund utilization for the 4th dose of Covid vaccination in the next CCM meeting. In light of this, he requested both Line Directors from TB-L & ASP and CDC to prepare with discussion points for the upcoming CCM meeting.

The Chairperson: The Chairperson recommended organizing a workshop to discuss the lessons learned during the Covid pandemic and how C19RM funding has supported in achieving various accomplishments.

Decision: *The 51st meeting of the BCCM Oversight Committee-*

- *decided to incorporate the agenda concerning the utilization of the C19RM Fund for Covid Vaccination in Bangladesh into the upcoming 121st BCCM meeting;*
- *decided to organize a multistakeholder workshop aimed at discussing and disseminating the lessons learnt, challenges faced, and the strategies employed by TB, Malaria, and HIV programs during the Covid-19 pandemic. As the lead Principal Recipient for the C19RM Grant, NTP will communicate with the Global Fund to seek approval for the workshop budget. Subsequently, NTP will be responsible for organizing and conducting this workshop, involving relevant stakeholders;*
- *decided to pursue the publication of lessons learnt related to Covid-19 after the multistakeholder workshop. Funding for this publication will be sought from NTP PR C19RM grant budget, upon approval from The Global Fund.*



Agenda Item # 4: Financial SOP for Govt. PRs

BCCM Secretariat: The BCCM Coordinator informed the meeting that a financial Standard Operating Procedure (SOP) has been developed for Government PRs. The Global Fund has given their concurrence to the SOP and circulated it to stakeholders via email. The SOP has undergone multiple reviews by the committee and The Global Fund. The coordinator emphasized the need for endorsement from the Oversight Committee in the current meeting. He then requested Md. Akhtaruzzaman, Senior Manager at ASP, to provide insights on the SOP during the meeting.

PR representative (ASP): Md. Akhtaruzzaman, Senior Manager at ASP, provided information that the committee worked on two versions of the financial SOP. There were revisions made in the 2nd version, and finally, a 3rd version has been prepared. Notable changes include a variation in the ceiling for petty cash, where LFA proposed a 5% inflation on the actual amount due to lower expenditures in the last 7-8 years. There has been an increase in the entitlement of domestic travel. The allowances align with HPNSP, and any changes in HPNSP will subsequently be reflected in the SOP. The SOP has also adopted the budget for HR recruitment from ASP, NMEP, and NTP. The Global Fund acknowledged the 3rd version and validated accordingly. They suggested to take necessary endorsement from the country coordination mechanism.

Disease Expert – HIV: Dr. Tasnim Azim, Professor of BRAC University, expressed concern that the final SOP had not been shared with Oversight Committee members for their review and endorsement during the meeting. While acknowledging the work of the sub-committee in finalizing the financial SOP, Dr. Azim emphasized the need to share any documents for endorsement with the Oversight Committee in advance for future instances. Despite this concern, there is an intention to endorse the SOP in the current meeting.

BCCM Secretariat: The Global Fund has requested the endorsement of the Financial SOP at the CCM or Oversight Committee meeting. In alignment with this, Mr. Manaj also urged the endorsement of the SOP during the current meeting.

The Chairperson: The Chairperson recommended endorsing the Financial SOP for Government PRs. However, he emphasized that in the future, documents of this nature should be shared with Oversight Committee members before seeking endorsement. The Chairperson also suggested providing a presentation on this topic in the next Oversight Committee meeting.

Decision: *The 51st meeting of the BCCM Oversight Committee-*

- *endorsed the Financial SOP for Govt. PRs;*
- *suggested to electronically share relevant documents with the Oversight Committee members in advance, ahead of seeking any endorsement during the Oversight Committee meeting;*
- *decided to present the Financial SOP for Government PRs in the next 121st BCCM meeting.*

Agenda Item # 5: Update on Mapping and Positioning

BCCM Secretariat: The BCCM Coordinator reported to the meeting that Md. Mushtaq Hossain, Senior Scientist and former Director of IEDCR, is currently working as a consultant for Update on Mapping and Positioning. He joined the meeting online and informed the participants that he has commenced his work, reviewing the available documents on mapping and positioning. Dr. Mushtaq expressed optimism about completing the assignment on time with the support of all relevant stakeholders.

Decision: *The 51st Meeting of the BCCM Oversight Committee acknowledged the update from consultant on Mapping and Positioning under BCCM Evolution project.*

Agenda Item # 6: BCCM Secretariat Expenditure Report

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator, updated that BCCM secretariat expenditure report for 2023 has been prepared and will be shared with The Global Fund later after presenting here today. The LFA has verified the expenditure in October 2023. He also highlighted that a significant portion of the budget could not be implemented due to receiving the budget in July of the previous year. Additionally, the expenditure was lower due to CCM evolution activities funded by UNAIDS and expenses related to unspent salary for the Oversight Officer position, which remained vacant. Mohammad Harun-Or-Rasid, Deputy Coordinator at BCCM Secretariat, presented the Expenditure Report. (**Annex-7**)

The Chairperson: The Chairperson inquired about the budget allocation for renovation work.

Disease Specialist – HIV: Professor Mohammad Bellal Hossain from the Department of Population Science at Dhaka University requested information on the Health Services Division (HSD) expenditure from the BCCM Coordinator.

BCCM Secretariat: The BCCM Coordinator provided information, stating that the renovation work was funded from the budget line designated for office maintenance under CCM funding. The procurement committee has already approved and soon a Request for Quotation (RFQ) for meeting rooms' equipment and furniture will be initiated. In response to Prof. Bellal's query, he explained that BCCM does not have registration at the NGO bureau, which is why they couldn't receive funds from the Ministry. However, any unspent amount from C19RM and CCM evolution projects can be carried forward as they were allocated until 2025.

Decision: *The 51st Meeting of the BCCM Oversight Committee endorsed the BCCM Secretariat Expenditure Report for 2023 which is attached as Annexures-A.*

Agenda Item # 7: BCCM Secretariat Pre & Post CCM Meeting Consultant Deliverables

BCCM Secretariat: Mr. Manaj Kumar Biswas, BCCM Coordinator, informed the meeting that the consultant has successfully completed the assignments on BCCM Secretariat Pre & Post CCM Meeting. The deliverables have been shared with all, and The Global Fund has acknowledged them accordingly.

Decision: *The 51st meeting of the BCCM Oversight Committee acknowledged the successful completion of the Consultant's assignment for Pre & Post CCM Meeting Orientation, along with the submission of deliverables.*

Agenda Item # 8: BCCM Secretariat Support from USAID

BCCM Secretariat: The BCCM Coordinator requested an additional 6 months to 1 year of support from the appointed Program Officer currently working at BCCM Secretariat. He also informed the meeting that BCCM Oversight Dashboard is very much required as the new grant started on 1st January 2024. According to the new performance indicators of the HIV, TB and Malaria programmes, BCCM needs to develop Oversight Dashboard so that BCCM Chair, Vice Chairs and Other members of the Executive Committee and BCCM Oversight Committee can oversee the program progress and draw back from the central level. In this circumstances, BCCM Oversight Committee can request USAID

to provide financial and technical support for developing and installation of Oversight dashboard in accordance with new performance indicators.

Representative – USAID: Dr. Samina Choudhury, Infectious Disease Team Lead at OPHNE, USAID, noted that BCCM has an urgent need for completing activities and requires an additional staff member previously. As per current request she assured that she would discuss the matter with the relevant authority at USAID and inform BCCM accordingly.

The Chairperson: The Chairperson also requested an additional year of support for the Program Officer to enhance monitoring support from BCCM Secretariat.

Decision: *The 51st meeting of the BCCM Oversight Committee-*

- *decided to request USAID for one more year of support for the Program Officer to enhance efficiency of BCCM Secretariat;*
- *decided to request USAID for providing necessary financial and technical support for developing and installation of Oversight dashboard in accordance with new performance indicators in TB, Malaria and HIV programmes;*
- *BCCM Secretariat would communicate officially on behalf of BCCM Oversight Committee in this regard with USAID for this Technical and Financial support.*

Agenda Item # 8: AOB: HR Policy for BCCM Secretariat and Govt. PRs

BCCM Secretariat: The BCCM Coordinator reported that they have reached out to multilateral and bilateral organizations to seek support for developing the HR policy for BCCM Secretariat. Additionally, The Global Fund has requested the development of an HR policy for employees from Government PRs, alongside the HR policy for BCCM Secretariat. The proposal is to appoint two consultants for the development of these two HR policies. Regarding transportation policies, it was noted that the allowance for transportation within Dhaka is set at 3000 Taka, and for travel outside Dhaka, actual expenses will be reimbursed (for AC bus, train, launch). Air tickets will be provided by BCCM in case of Oversight Visits, contingent on the availability of air travel in that district. There is consideration to align transportation allowances with UN policies.

The Chairperson: The Chairperson suggested two options for traveling during Oversight Committee visits. The first option is to use available local transport, and the second is to rent a vehicle with an allocated amount for each participant. The Chairperson emphasized the need to strengthen the regular monitoring mechanism for Oversight Committee visits and through the BCCM Secretariat. He expressed the view that quarterly visits may not be sufficient for effective monitoring and proposed the implementation of regular monitoring. The Chairperson suggested that BCCM could monitor PRs' service centers randomly through phone calls or visits. Additionally, he recommended exploring mechanisms for ongoing monitoring. The Chairperson favored the option of individual visits for Oversight Committee members.

Disease Expert – TB: Prof. Dr. Asif Mujtaba Mahmud, Senior Consultant and TB Expert, highlighted that there was previously a dashboard for visualizing disease statistics. However, he noted that it is currently not operational and requested to reinstate the dashboard.

BCCM Secretariat: The BCCM Coordinator mentioned that Oversight Committee members can conduct individual visits each month. Prof. Bellal expressed agreement with Mr. Manaj in the same vein. It was emphasized that an evidence-based visit report must be prepared and shared after each visit.

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Decision: *The 51st meeting of the BCCM Oversight Committee-*

- *decided to develop HR policy for BCCM Secretariat and Govt. PRs through technical assistance from consultants. Policies will be separate for both entity as BCCM worked at policy making level and Govt. PRs worked at program implementation level.*
- *decided to strengthen the regular monitoring mechanism for Oversight Committee through the BCCM Secretariat;*
- *decided to explore the options of individual visits for Oversight Committee members once in a month for overseeing the field level program implementation;*
- *decided that BCCM employees could monitor PRs program implementations and services centers randomly through phone calls or visits.*

With no further issues to discuss, the Chairperson expressed gratitude to all participants for their attendance and active participation, concluding the meeting.

Decisions at a glance:

- *endorsed meeting minutes and decisions of the 50th BCCM Oversight Committee meeting;*
- *recommended exploring the Purbachal 300 feet area for warehouse rental;*
- *acknowledged the update of the Grant Confirmation for the period 2024-2026, with the signing process completed, and initiated the grant implementation of GC7;*
- *decided to estimate the costs for repairing the microbus by TEMO, initiate the repair process through TEMO, and subsequently finalize the handover procedure, with the execution managed by the AIDS and STD Programme;*
- *acknowledged the employees assessment report for the PR icddr,b and Save the children;*
- *decided to allow an additional week to the remaining PRs for submitting the Grant End (GC6) Employee Assessment Report to the BCCM Secretariat. The report should include information on the number of employees assessed, the number of employees to be continued in GC7, the number of employees discontinued in GC7, and the recruitment plan for vacant posts;*
- *decided that PRs will submit their reports, including the number of employees for field-level positions and the designation details for head office and divisional-level employees;*
- *decided to bring up the refund issue of the non-compliance expenditure in the next 121st BCCM meeting to communicate with NBR from high level policy makers / Secretary-HSD, MOHFW as it is mostly CD-VAT and TAX related non-compliance expenditures;*
- *decided to organize a high-level policy dialogue for CD-VAT and TAX exemption from The Global Fund grant with NBR, involving ERD, The Global Fund, BCCM, and PRs;*
- *Accordingly, BCCM would inform GF Secretariat after signing of the 51st BCCM Oversight Committee meeting minutes asking at least 6 months' time to refund non-compliant expenditure;*
- *decided to incorporate the agenda concerning the utilization of the C19RM Fund for Covid Vaccination in Bangladesh into the upcoming 121st BCCM meeting;*
- *decided to organize a multistakeholder workshop aimed at discussing and disseminating the lessons learnt, challenges faced, and the strategies employed by TB, Malaria, and HIV programs during the Covid-19 pandemic. As the lead Principal Recipient for the C19RM Grant, NTP will communicate with the Global Fund to seek approval for the workshop budget. Subsequently, NTP will be responsible for organizing and conducting this workshop, involving relevant stakeholders;*
- *decided to pursue the publication of lessons learnt related to Covid-19 after the multistakeholder workshop. Funding for this publication will be sought from NTP PR C19RM grant budget, upon approval from The Global Fund;*
- *endorsed the Financial SOP for Govt. PRs;*

- suggested to electronically share relevant documents with the Oversight Committee members in advance, ahead of seeking any endorsement during the Oversight Committee meeting;
- decided to present the Financial SOP for Government PRs in the next 121st BCCM meeting;
- acknowledged the update from consultant on Mapping and Positioning under BCCM Evolution project;
- endorsed the BCCM Secretariat Expenditure Report for 2023;
- acknowledged the successful completion of the Consultant's assignment for Pre & Post CCM Meeting Orientation, along with the submission of deliverables;
- decided to request USAID for one more year of support for the Program Officer to enhance efficiency of BCCM Secretariat;
- decided to request USAID for providing necessary financial and technical support for developing and installation of Oversight dashboard in accordance with new performance indicators in TB, Malaria and HIV programmes;
- BCCM Secretariat would communicate officially on behalf of BCCM Oversight Committee in this regard with USAID for this Technical and Financial support;
- decided to develop HR policy for BCCM Secretariat and Govt. PRs through technical assistance from consultants. Policies will be separate for both entity as BCCM worked at policy making level and Govt. PRs worked at program implementation level.
- decided to strengthen the regular monitoring mechanism for Oversight Committee through the BCCM Secretariat;
- decided to explore the options of individual visits for Oversight Committee members once in a month for overseeing the field level program implementation;
- decided that BCCM employees could monitor PRs program implementations and services centers randomly through phone calls or visits.


Md. Saidur Rahman

Additional Secretary (Admin and WH)
Health Services Division,
Ministry of Health and Family Welfare
and
Chair, BCCM Oversight Committee

Md. Saidur Rahman
Additional Secretary
Health Services Division
Ministry of Health & Family Welfare
Govt. of the People's Republic of Bangladesh



Bangladesh Country Coordinating Mechanism (BCCM)
Health Services Division, Ministry of Health & Family Welfare (MOHFW)

Annex-1

50th BCCM Oversight Meeting Decisions and Implementation Status

Manaj Kumar Biswas

Bangladesh CCM Coordinator, BCCM Secretariat

Dr. Ahmed Muttasim Billah

Oversight Officer, BCCM Secretariat

22 January 2024

Agenda Item # 1: Approval of 50th BCCM OC meeting minutes

Decision:

The 50th meeting of the BCCM Oversight Committee endorsed meeting minutes and decisions of the 49th BCCM Oversight Committee meeting.

Implementation Status:

Signed meeting minutes circulated among the members, alternate members, PRs, GF, and stakeholders for their respective actions. PRs were asked to carry out decisions relevant to the discussion.

Agenda Item # 2(a): Update on HIV Grantmaking (including PAAR) for the period of 2024-2026

Decisions:

- *Decided that the 3 HIV PRs should continue procuring separately as planned in year 1*
- *Decided that icddr,b would explore the possibility of pulled procurement for the 3 PRs with the National Board of Revenue (NBR) approval of CD VAT exemption, and report back to the CCM*
- *If icddr,b would not able to get approval for CDVAT exemption then BCCM would decide on this issue after one year*

Implementation Status:

icddr,b is actively involved in the process and will provide updates in accordance with the requirements of the situation

Agenda Item # 2(d): Update on Central Warehouse Renting (for the interim period) and establish Permanent Warehouse

Decisions:

- Acknowledged the update on renting the central drug warehouse that NTP sent a letter to BRAC requesting rental of the central warehouse as soon as possible by June 2024*
- Recommended that NTP and BRAC should transfer all the drugs and medical products as well as non-medical products to the rental warehouse by January 2024, if possible*
- Committee also recommend that rental warehouse must have all the warehouse facilities*
- Recommended that Shyamoli warehouse to be continued with some of the items which is not destroyable/disposable if renting a space for the Central Warehouse is not accommodative all medical and non-medical products*

Implementation status:

The signed minutes have been disseminated to both the NTP and BRAC, with a specific focus on their required actions related to the rental of warehouse.

Agenda Item # 2(e): Update on the newly formed Technical Committee for TB, Malaria and HIV

Decisions:

Decided to recommended in 120th BCCM meeting for endorsement

Implementation Status:

The 120th BCCM Meeting endorsed the technical committees and signed minutes shared with stakeholders.

Agenda Item # 3: TB, Malaria and HIV Grant Confirmation (Agreement for GC7 Grant)

Decisions:

- *Decided to ask HIV PRs to send the Grant Confirmation (GC7) document for signing*
- *Decided to ask the HIV PRs to submit the final HIV Grant-making documents to endorse in the upcoming 120th BCCM Meeting*
- *Decided to recommend the Grant Confirmation (Agreement) Signing with the disease-wise grants for the PRs*

Implementation Status:

Grant Confirmation of TB, HIV, and Malaria has been collectively signed by all parties and electronically distributed to stakeholders. Subsequently, program activities commenced on January 1, 2024.

Agenda Item # 5: Endorsement of Yearly Workplan of BCCM and Grant Oversight Plan 2024

Decision:

The 50th Meeting of the BCCM Oversight Committee recommended in 120th BCCM meeting to endorse the Yearly Workplan of the BCCM and Grant Oversight Plan for 2024.

Implementation Status:

Endorsed in 120th BCCM meeting and shared with all stakeholders for their kind information. Subsequently, BCCM initiated activities in accordance with the endorsement.

Agenda Item # 6: AOB – Observation of last oversight visit at Panchagarh

Decisions:

- *Recommended the BCCM secretariat to incorporate mentioned issues in Visit report*
- *Recommended to take necessary action, by implementing PRs, on the basis of aforementioned observation (without waiting for the oversight visit report)*
- *Decided to organize farewell to Prof. Dr. M A Faiz in the 51th BCCM OC Meeting, since he was not present in the 50th OC Meeting*
- *Endorsed that Mr. Debashish Nag, Ethical Focal Point in BCCM will be the BCCM Secretariat Bank, One of the Signatories from the CSO Constituency*

Implementation Status:

Executed as per the plan and shared the report among stakeholders.

Annex-2

৫১ তম ওভার সাইট কমিটির সভায় এজেন্ডা অনুযায়ী পিআর-এএসপি'র আপডেট:

এজেন্ডা ২: এ Grant Confirmation for 2024-2026

পিআর এইডস/ এসটিডি প্রোগ্রামের পক্ষে অর্থনৈতিক সম্পর্ক বিভাগ ও দ্যা গ্লোবাল ফান্ডের মধ্যে বিগত ১৪ ডিসেম্বর, ২০২৩ ইং তারিখে GC7 এর চুক্তি স্বাক্ষরিত হয়েছে। সে মোতাবেক কার্যক্রম শুরু করা হয়েছে।

এজেন্ডা ২ বি: Micro bus hand over

আরসিসি-২ (২০১০) এ এইডস / এসটিডি প্রোগ্রাম দ্যা গ্লোবাল ফান্ডের অর্থায়নে মাঠ পর্যায়ের কার্যক্রম মনিটরিং ও সুপারভিশনের জন্য ২ টি গাড়ী প্রদান করা হয়, ১টি মাইক্রো বাস ও ১টি পাজেরো জীপ। বর্তমানে দুটি গাড়ীই ঢাকা শহরে চলাচল উপযোগী নয়। বিষয়টি বিবেচনায় নিয়ে এএসপি দ্যা গ্লোবাল ফান্ড বরাবর মাইক্রো বাসটি মাঠ পর্যায়ে / জেলা পর্যায়ে দ্যা গ্লোবাল ফান্ড সহায়তায় পরিচালিত কার্যক্রমে স্থানান্তরের জন্য বিগত আগস্ট-২৩ এ প্রস্তাব করে। সিরাজগঞ্জ বঙ্গমাতা শেখ ফজিলাতুন্নেছা মুজিব সদর হাসাপাতালে এএসপি কম্প্রিহেনসিভ এইচআইভি প্রোগ্রাম বাস্তবায়ন করছে, সেজন্য উক্ত হাসপাতালকে প্রদান করার অনুমোদন চাওয়া হয়। প্রেক্ষিতে দ্যা গ্লোবাল ফান্ড শর্ত হিসাবে মূল্য নির্ধারণ কমিটির সভার রেজুলেশন দাখিল সাপেক্ষে ও বিসিসিএম এর অনুমোদন এর প্রেক্ষিতে হস্তান্তরের অনুমোদন করে। বিআরটিএ ও টেমোর উপস্থিতিতে ৬/১১/২০২৩ ইং তারিখে মূল্য নির্ধারণ সম্পন্ন করা হয়েছে, এ মুহূর্তে বিসিসিএম এর অনুমোদন সাপেক্ষে গাড়ীটি হস্তান্তর করতে আগ্রহী। উল্লেখ, পাজেরো জীপ টি মেরামত সাপেক্ষে পুনরায় মাঠ পর্যায়ের মনিটরিং কার্যক্রম করা হবে।

এজেন্ডা ২ সি: PR's Grant end employee Assessment

জিসি-৬/ এনএফআর-৩ এ কর্মরত কর্মকর্তা/ কর্মচারীদের পারফরমেন্স মূল্যায়ন ও পরবর্তি গ্রান্ট স্থানান্তর বিষয়ক তথ্য। মূল্যায়ন সমূহ কেন্দ্রীয় কার্যালয়ের গুলো এএসপি, হাসাপাতাল সমূহের স্টাফদের ক্ষেত্রে হাসপাতাল পরিচালক/ তত্ত্বাবধায়ক, কারাগারের পদ গুলোর ক্ষেত্রে জেলসুপারগণ সম্পন্ন করে। প্রতিটিই লাইন ডাইরেক্টর কর্তৃক অনুমোদিত হয়। এবং ২৮ ও ৩১ ডিসেম্বর, ২০২৩ ইং তারিখে পুন: নিয়োগপত্র ইস্যু করা হয়।

নং	স্থান ও পদের সংখ্যা	মূল্যায়ন সম্পন্ন	পুন: নিয়োগ	মন্তব্য
০১	এইডস/ এসটিডি প্রোগ্রাম, হেড কোয়ার্টারস - ১৫ জন	১৩	১২	২ টি পদ শূন্য ছিল এবং ১ টি পদ (ফাইন্যান্স) অব্যাহতি গ্রহণ করে।
০২	কারা অধিদপ্তর - ১৮ জন	১৬	১৭	একটি পদ শূন্য ছিল ও ১টি পদ এনজিও পিআর হতে স্থানান্তরিত হয়।
০৩	মেডিকেল কলেজ/ জেলা হাসপাতাল / সিএস অফিস- ১৬৫	১৬৫	১৬৩	২ জন মাঠ কর্মী পারফরমেন্স মূল্যায়ন জনিত কারণে পুন: নিয়োগ পায় নাই। এছাড়া ২৩ জন ডিএসএমও এনটিপি গ্রান্ট হতে স্থানান্তরিত হয়। এছাড়াও ২০ জন পিয়ার এডুকেটর এনজিও পিআর হতে স্থানান্তরিত হয়।
	মোট - ১৯৮	১৯৪	১৯২	সম্প্রতি কয়েকটি শূন্য পদ/ নতুন পদে নিয়োগ প্রক্রিয়া সম্পন্ন হয়েছে, যারা ২৫ জানু যোগদান করবে।

এজেন্ডা ২ ডি: Refund non compliant expenditure

দ্যা গ্লোবাল ফান্ড non compliant হিসাবে ইউএস ডলার ৪২১৪.০০ রিফান্ড করতে বলেছে যা আগামী ৫ ফেব্রুয়ারীর মধ্যে সম্পন্ন করতে হবে। এটি মূলত এসআর- বিএসএমএমইউ এর খরচ। বিষয়টি আলোচনা সাপেক্ষে সম্পন্ন করার জন্য দ্যা গ্লোবাল ফান্ড বরাবর সময় বৃদ্ধির জন্য অনুরোধ করতে হবে।

Annex-3

Performance Evaluation of Global Fund (GF) supported staff of PR-icddr,b

Sl#	No.	Full Name	Designation	Level	Donor	Status	Latest evaluation
1	I00093	Dr. Md. Sharful Islam Khan	Head, HIV & AIDS Programme	P5	GF	Fixed Term	Meets Expectations (2)
2	N05624	Dr. A. K. M. Masud Rana	Project Coordinator	NOD	GF	Fixed Term	Meets Expectations (2)
3	N01335	Mr. Md. Masud Reza	Senior Manager, M & E	NOC	GF	Fixed Term	Meets Expectations (2)
4	N07596	Mr. Ershad Jan Chowdhury	Manager, Quality Assurance	NOB	GF	Fixed Term	Meets Expectations (2)
5	N07080	Mr. Md. Aminul Islam	Senior Budget Coordinator	NOB	GF	Fixed Term	Meets Expectations (2)
6	N08058	Mr. Mohammad Niaz Morshed Khan	Senior Research Investigator	NOB	GF	Fixed Term	Meets Expectations (2)
7	N05393	Mr. Mohammed Ismail Sharif	Manager, HR & SR Compliance	NOB	GF	Fixed Term	Exceeds Expectations (3)
8	N10584	Dr. Golam Sarwar	Programme Manager	NOB	GF	Fixed Term	Meets Expectations (2)
9	N15707	Dr. Saiba Jannat Hossain	Assistant Programme Manager	NOA	GF	Fixed Term	Meets Expectations (2)
10	N01519	Mr. Mohammad Sha Al Imran	Assistant Programme Manager	NOA	GF	Fixed Term	Meets Expectations (2)
11	N14813	Mr. Mohammed Ishaque	Office Manager	NOA	GF	Fixed Term	Meets Expectations (2)
12	N03165	Mr. Md. Mahbubur Rahman	Assistant Programme Manager	NOA	GF	Fixed Term	Meets Expectations (2)
13	N15712	Mr. Rajan Chakraborty	Senior Budget & Cost Officer	GS6	GF	Fixed Term	Meets Expectations (2)
14	N09230	Mr. Khandaker Waliur Rahman	Data Management Supervisor	GS6	GF	Fixed Term	Meets Expectations (2)
15	N05615	Mr. Sujan Chowdhury	Senior HIV Counseling Officer	GS6	GF	Fixed Term	Meets Expectations (2)
16	N14816	Mr. Md. Akramul Alam	Driver	GS2	GF	Fixed Term	Meets Expectations (2)
17	N14817	Mr. Mohammad Ali Khan	Driver	GS2	GF	Fixed Term	Meets Expectations (2)
18	N12613	Mr. Monirul Islam	Field Assistant	GS1	GF	Fixed Term	Meets Expectations (2)


Meaning of yearly performance evaluation of various categories:

Exceeds Expectations: Frequently delivers a strong level of performance and achieves and frequently exceeds the objectives (Continuation with two grade step increase)

Meets Expectations: Achieves performance and demonstrates competencies at a level consistent with position (Continuation with one grade step increase)

Below Expectations: Needs further development and/or guidance or evaluation to fully meet position requirements (Continuation with no grade step increase)




 2/11/2024
 Musaid Kamruzzaman
 Manager, TRK, HR

HIV/AIDS Program_ Save The Children
under The Global Fund
Details of Human Resources

Continuing staff list in GC7 grant

Sl.No.	Disease Component	Name	Name of Position (paid from the GF Grants)	Name of the PR/SR	Remarks
1	HIV/AIDS	Dr. Rounak Khan	Chief of Party (COP)	Save the Children	Continued as before
2	HIV/AIDS	Ezazul Islam Chowdhury	Advisor - Human Rights and Advocacy	Save the Children	Continued with redesignation
3	HIV/AIDS	Salima Sultana	Senior Manager- FSW Intervention	Save the Children	Continued as before
4	HIV/AIDS	Chowdhury Abdullah Al Asif	Senior Manager- Performance Measurement	Save the Children	Continued with redesignation
5	HIV/AIDS	Md. Shahidul Islam	Senior Manager- PWID Intervention	Save the Children	Continued as before
6	HIV/AIDS	Dr Mirza Moinul Islam	Senior Manager-Operations	Save the Children	Continued as before
7	HIV/AIDS	Dr. Ummay Salma Tandra	Coordinator-Clinical Service	Save the Children	Continued with redesignation
8	HIV/AIDS	Mohammad Shoriful Alam	Technical Specialist-(CSS-PWID)	Save the Children	Continued as before
9	HIV/AIDS	Morsheda Akter	Technical Specialist-(CSS-FSW)	Save the Children	Continued as before
10	HIV/AIDS	Most. Akhter Jahan	Program Officer	Save the Children	Continued as before
11	HIV/AIDS		Technical Specialist- Research and Reporting	Save the Children	Will be on board from 1 February,2024 (Reassigned the previous position with different portfolio)
12	HIV/AIDS		Technical Specialist - (CIS)	Save the Children	Will be on board from 1 February,2024 (Staff resigned in NFM3)

Discontinued staff list in GC7 grant

Sl.No.	Disease Component	Name	Name of Position (paid from the GF Grants)	Name of the PR/SR	Remarks
1	HIV/AIDS	Md. Mamunur Rashid	Manager-Virtual Outreach	Save the Children	Discontinued from 1 Jan,2024 as C19RM fund closed from 31 Dec,2023.
2	HIV/AIDS	S.M. Mobasharul Islam	Manager-MEAL	Save the Children	Discontinued from 1 Jan,2024. IN the GC7, this position is reassigned as Technical Sepacialist)
3	HIV/AIDS	Md. Niaj Morshed Talukdar	Technical Specialist- Digital Communication	Save the Children	Discontinued from 1 Jan,2024 as C19RM fund closed from 31 Dec,2023.
4	HIV/AIDS	Dr. Ahmed Muttasim Billah	Technical Specialist-(Clinical Services-FSW)	Save the Children	Discontinued from 1 Jan,2024.
5	HIV/AIDS	Mahfuza Begum	Assistant Call Center	Save the Children	Discontinued from 1 Jan,2024 as C19RM fund closed from 31 Dec,2023.



Annex-4

NMEP (PR 1) Grant End Employee Assessment

Prof. Dr. Md. Nazmul Islam
Director, Disease Control and
Line Director, CDC, DGHS

NMEP (PR1) Grant End Employee Assessment

- Total approved post: 35 (Central level 22; Field level: 13) (Details attached)
- Two posts are vacant: Accounts Officer 1 (central level) and Medical Technologist-lab 1 (Bandarban). Recruitment completed
- After Grant End Employee Assessment 31 employee recommended for renewal under Grant Cycle 7
- One MLSS was not recommended for renewal based on his performance
- Finance Manager was terminated from his position on 31 October 2023 because of misconduct and anti-disciplinary activities

Non-compliant expenditure

- Total non-compliant expenditure 16,163 (USD) from 2019-2021 (Detail attached)
- 2019: 12,836 (USD): Printing and purchasing bags
- 2020: 1,521 (USD): Training, workshop and advertisement
- 2021: 1,806 (USD): Training and workshop

C19RM Reinvestment Grant

- First grant signed on 28 December 2020 by ERD and GF
- GF approved additional funding with extension of end date from December 2023 to 31 December 2025
- Additional funding approved 3,343,563 USD amounting to total 17,204,897 USD
- Additional amount will be utilized for the salary of 153 PSA plant staff for 2 years (Bio-medical engineer 2, Site engineer 6, Technician 29 and Operators 116)
- IL has been signed by ERD on 31 December 2023 and by GF on 2 January 2024



Annex-5

C19RM Reinvestment Budget and Non-Compliant Expenditures of PR – NTP

51th BCCM Oversight Committee Meeting

Venue: Conference Room, MOHFW

Date :22 January 2024

**National Tuberculosis Control Programme
Directorate General of Health Services (DGHS)
Bangladesh**



C19RM Reinvestment Grants Summary

Total Grant : USD 19,948,239

Objectives :

- **By the end of 2025, ensure that at least 85% of molecular diagnostic tools under the NTP are functional at any given time.**
- **Indicator** : RSSH/PP LAB-2 Percentage of molecular diagnostic analyzers achieving at least 85% functionality (ability to test samples) during the reporting period
- As of December 2023 , total rapid molecular diagnostic tools : 628 (90 % reported functional , Target 93% and target of 2024 : 94 & 95 % and 2025 : 95 %)
- **Indicator: RSSH/PP M&E-9** Percentage of districts reporting events (per national guidelines)
- **Intervention:** Surveillance systems
- 73 GeneXpert Machines under 18 District doing COVID Test – 100 % reporting to be ensured

C19RM Reinvestment Grants Summary

Key Activity :

- **Intervention:** Laboratory systems
- **Key Activity:** Implementation of Diagnostic Network Optimization (DNO) in 64 districts
- **Plan:** Planned to start implementation on Q4 2023 and end on Q4 2024.
- **Present Scenario:** According to the proposal, DNO activity will take 15 months to be completed. NTP is working to proceed with contract agreement with FIND to have them on board.

Name of Diagnostic Tool		Number (as of 20 Jan, 2024)	Upcoming
GeneXpert		669	171
Truenat		38	112
X-Ray	Portable	36	39
	Fixed	202	
Microscope	LED	965	
	ZN	76	

C19RM Reinvestment Budget by Intervention

Intervention	2024	2025	Total
Laboratory systems	6,092,294.00	866,842.40	6,959,136.75
Mitigation for TB programs	11,781,726.00	-	11,781,725.91
Coordination and management of national disease control programs	457.11	457.11	914.23
Grant management	78,141.74	82,048.83	160,190.57
Gain From previous years			1,046,272.00
	17,952,619.00	949,348.30	19,948,239.46

C19RM Reinvestment Budget by Cost Grouping

Grouping	2024	2025	Total
1.0 Human Resources (HR)	903,705.90	948,891.20	1,852,597.00
2.0 Travel related costs (TRC)	457.11	457.11	914.00
3.0 External Professional services (EPS)	359,150.00	-	359,150.00
5.0 Health Products - Non-Pharmaceuticals (HPNP)	12,542,679.00	-	12,542,679.00
6.0 Health Products - Equipment (HPE)	1,285,848.00	-	1,285,848.00
7.0 Procurement and Supply-Chain Management costs (PSM)	664,165.40	-	664,165.00
9.0 Non-health equipment (NHP)	2,196,614.00	-	2,196,614.00
Gain From previous years		1,046,272.00	
	17,952,619.00	949,348.30	19,948,239.00

Non-compliant Expenditures Related to Payment of Taxes to NBR from Grant Cycle 5 (2018-2020)

Grants	Amount of non-compliant expenditures (USD)	Subsequent adjustments (USD)	Total Recoverable VAT expenditures in GC5 (USD)
BGD-T-NTP Performance Letter dated 6-Sep-22	23'456	(713.00)	22'743.00

Annex-6

**Presentation of PR-BRAC
on
C19RM Reinvestment Budget and
Non-Compliant Expenditures**

Employee Assessment Information (GC7)

Grant	GC7				Remarks
	Approved number of Staff in 2024	Continued by Renewal	Newly Hired	Total	
TB	2593	1353	1240	2593	Hiring has been completed from external and internal candidates through a competitive process.
Malaria	1455	1142	313	1455	

Non-compliant Expenditures Related to Payment of Taxes to NBR from Grant Cycle 5 (2018-2020)

Grants	Amount of non-compliant expenditures (USD)	Subsequent adjustments (USD)	Total Recoverable VAT expenditures in GC5 (USD)
BGD-T-BRAC	385,049	97,529	482,578
BGD-M-BRAC	77,563	-	77,563

C19RM Reinvestment Budget (TB)

Summary by intervention : amount in USD

Intervention	2024	2025	Total (2024-2025)
Laboratory systems	451,500	481,976	933,476
RSSH/PP: Community health workers: In-service training	2,720,658	2,795,120	5,515,777
Grant management	232,690	242,937	475,627
Total	3,404,847	3,520,033	6,924,880

- 39 Radio technicians have been planned for Portable X-ray machines procured by NTP and a few Laboratory Technicians has been planned to support the overall lab structure working for TB presumptive testing
- With this reinvestment budget, BRAC will continue Community Health Workers and a few field level staff who directly work toward case detection at field level

C19RM Reinvestment Budget (Malaria)

Summary by intervention : amount in USD

Intervention	2024	2025 (Up to June)	Total (January 2024- June 2025)
RSSH/PP: Community health workers: In-service training	63,133	32,699	95,832
RSSH/PP: Community health workers: Integrated supportive supervision	16,844	11,748	28,592
Grant management	3,999	2,222	6,221
Total	83,976	46,669	130,646

- With this reinvestment budget, BRAC will provide support for malaria services in the Sylhet region through a few HR
- This support will be from January 2024 to June 2025

Update of Renting TB Central Warehouse

- The initial mapping of the warehouse has been prepared in collaboration with NTP and TGF.
- Discussing with the BRAC procurement department to outsource the vendor.
- A physical visit has been done at the Tongi area and found open spaces (without infrastructure) for warehouse. However, they agreed to do the infrastructure if the renting issue could be finalized.
- Outsourcing of other vendors is still going on to find out suitable vendor, though it has been observed that the already prepared building/infrastructure is difficult to find to meet requirements.

Annex-7

BCCM Secretariat

Expenditure 2023

Tentative Cost and Source of Finance

Summary of Costed Work-plan

Budget Item	Funding Source					Total Estimated Budget (USD)
	GF CCM Hub	GF C19RM	GF CCM Evolution	UNAIDS	HSD/GoB	
Total Budget	\$ 1,12,736	\$ 23836	\$ 54,774	\$ 3,414	\$ 51,283	USD 2,48,630
Expenditure	\$ 91,495	\$ 11,849	\$ 34,819	\$ 3,104	-	USD 1,41,268

Human Resource related Cost

Sl.No.	Budget Item	Funding Source			Total Estimated Budget (USD)
		Global Fund	HSD/GoB	UNAIDS	
1	Salary of BCCM Coordinator and Deputy Coordinator	CCM-63,282			\$ 63,282
2	Oversight Officer	Evolution-16,401			\$ 16,401
3	Coordination Officer	C19RM-8,667			\$ 8,667
4	Local Consultant – CSO Engagement	Evo – 4,800			\$ 4,800
5	Recruitment Cost	Evo- \$5,757			\$ 5,757

Office related cost

Sl.No.	Budget Item	Funding Source			Total Estimated Budget (USD)
		Global Fund	HSD/GoB	UNAIDS	
6	BCCM Secretariat Administrative Cost (Travel Cost, Telephone, communication & internet cost, Computer accessories, Refreshment cost, Cleaning and security etc.)	CCM- 5,793			\$ 5,793
7	Computer and other electronic equipment	CCM-\$841			\$ 841

BCCM and Oversight Related Cost

Sl.No.	Budget Item	Funding Source			Total Estimated Budget (USD)
		Global Fund	HSD/GoB	UNAIDS	
8	BCCM Meeting	CCM- 3,887 Evo – 3,770			\$ 7,657
9	BCCM Executive Committee meeting	CCM-977			\$ 977
10	Oversight Committee meeting	CCM-2,659 Evo - 943			\$ 3,602
11	Oversight visit (outside Dhaka -2 and inside Dhaka-2)	CCM-5,015 Evo- 2,795			\$ 7,810
12	CCM Orientation	CCM – 7,691			\$ 7,691

BCCM and Oversight Related Other Meeting Cost

Sl.No.	Budget Item	Funding Source			Total Estimated Budget (USD)
		Global Fund	HSD/GoB	UNAIDS	
13	BCCM Ethics Committee meeting	CCM-197			\$ 197
14	Yearly Performance Assessment Meeting	CCM-134			\$ 134
15	Constituency Consultation Meeting	CCM-683 C19RM-3,182			\$ 3,865
16	Constituency Election	CCM - 338		\$ 3,104	\$ 3,442
17	BCCM Taskforce Meeting	Evo - 353			\$ 353

Bangladesh Country Coordinating Mechanism (BCCM)
51st BCCM Oversight Committee Meeting
Attendance Sheet

Venue: Conference Room, MOHFW

Date: 22 January 2024

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Chair & Vice Chair									
1	Mr.	Md. Saidur Rahman	MOH&FW	Addl. Secretary (WH)	+8801718030258	whwing@hsd.gov.bd , rahman.saidur66@gmail.com	GOV	Chair	
2	Prof.	Dr. Ahmedul Kabir	DGHS, MOH&FW	ADG (Planning and Development)	+8801720910541	ahmedul_986@yahoo.com	GOV	Vice Chair	
Disease Specialist- Malaria									
3	Prof.	Dr. M A Faiz	Former DG, DGHS	Ret. Prof. Medicine	+8801713008858	drmafaiz@gmail.com	Academia	Member	
4	Prof.	Dr. Amir Hossain	CSO	Ret. Prof. Medicine	+8801715008317	ridwanurr@yahoo.com	Academia	Member	
Disease Specialist- TB									
5	Prof.	Dr. Asif Mujtaba Mahmud	Independent	TB Expert	+8801819238333	asifmahmud60@gmail.com	Private	Member	
6	Prof.	Dr. Shakil Ahmed	Independent	TB Expert	+8801819218531	shakidr@gmail.com	CS	Member	
7	Dr.	Samina Choudhury	USAID	Infectious Disease Team Lead, OPHNE	+8801711181297	schoudhury@usaid.gov	ML/BL	Member	

Bangladesh Country Coordinating Mechanism (BCCM)
51st BCCM Oversight Committee Meeting
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Venue: Conference Room, MOHFW





Date: 22 January 2024

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Disease Specialist- HIV									
9	Dr.	Osseni Yessifou Alladji	UNAIDS	Strategic Information Advisor	+8801849784569	alladjio@unaids.org	ML/BL	Member	
10	Dr.	Tasnim Azim	BRAC University	HIV Expert	+8801713080251 +8801713090403	azim.tasnim@gmail.com	Researcher	Member	
11	Prof.	Mohammad Bellal Hossain	DU	HIV Expert	+8801766517002	bellal@du.ac.bd	Academia	Member	
Finance Specialist									
12	Ms.	Nargis Khanam	Health Services Division	Additional Secretary (Planning)	+880171307336	planningwing@hds.gov.bd	GOV	Member	
13	Mr.	Milon Kanti Datta	BHBCOP	Presidium Member	+8801727346990	milon_kanti_datta@hotmail.com	FBO	Member	
Program Management Specialist									
14	Mr.	Md Mamunur Rashid	Health Services Division	Joint Secretary(WH Branch)	+8801712075302	who@hds.gov.bd	GOV	Member	
15	Mr.	Sadekul Islam	Health Services Division	Deputy Secretary (WH-1)	+8801761491222	samonti2009.24@gmail.com wh1@hds.gov.bd	GOV	Member	
16	Ms.	Farzana Sultana	Global Affairs Canada	Development Advisor	+8801688103774	farzana.sultana@international.gc.ca	BL	Member	

Bangladesh Country Coordinating Mechanism (BCCM)
51st BCCM Oversight Committee Meeting
Attendance Sheet

Venue: Conference Room, MOHFW

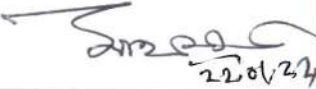
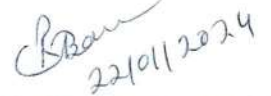





Date: 22 January 2024

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Procurement Specialist									
17	Dr.	S. M. Abu Zahid	MSH USAID	Acting Director, MTaPS	+8801711886886	smazahid@hotmail.com	ML/BL	Member	
C19RM Specialist									
18	Prof.	Dr. Tahmina Shirin	MOH&FW	Director, IEDCR	8801711626151	directoriedcr@gmail.com ; director@iedcr.gov.bd	GOV	Member	
Gender Expert									
19	Dr.	Rahat Ara Nur	UNFPA	Gender Expert	+8801712145696	nur@unfpa.org	ML/BL	Member	
Ethics Expert									
20	Mr.	Debashish Nag	BHBCOP	Advisor	+8801711371588	debanag@yahoo.com	CSO	Member	
Other Members (GOV)									
21	Mr.	Mosaddeq Mehdi Imam	HSD-MOH&FW	SAS	+8801556575367	mmehdiimam@yahoo.com	GOV	Non Voting Member	
KAP									
22	Mr.	Ahsanul Alam Kishore	PLWD	PLHIV	+8801833104791	ahsanul.kishore@gmail.com	KAP-PLHIV	Member	
23	Ms.	Anusha Akter Mitu	FSW	SWNOB	+8801682601395	jharaful445@gmail.com	KAP-TB (FSW)	Member	

Bangladesh Country Coordinating Mechanism (BCCM)
51st BCCM Oversight Committee Meeting
Attendance Sheet

Venue: Conference Room, MOHFW





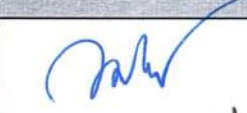
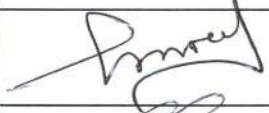


Date: 22 January 2024

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
PR Representatives									
NTP									
24	Dr.	Md. Mahafuzer Rahman Sarker	TBL and ASP	Line Director	+8801712212065	directorcbd@gmail.com	HIV & TB	PR Representative	
25	Dr.	Rupali Shishir Banu	NTP	National Program Coordinator	+8801915875905	npntpban@gmail.com	TB	PR Representative	
ASP									
26	Dr.	Shah. Md Jashim Uddin	ASP	Director-NASC	+8801912476020	shahmju@gmail.com	HIV	PR Representative	
27	Mr.	Md. Akhtaruzzaman	NASP	Sr. Manager	+8801712610145	zaman_bd06@yahoo.com	HIV/AIDS	PR Representative	
NMEP									
28	Prof.	Dr. Md. Nazmul Islam	NMEP	Director, Disease Control & LD, CDC	8801711269170	nimunna@yahoo.com	Malaria	PR Representative	
29	Dr.	Shyamol Kumer Das	NMEP	DPM - Malaria	+8801716280504	dpmalaria.shyamolkdas@gmail.com	Malaria	PR Representative	
BRAC									
30	Dr.	Akramul Islam	BRAC	Senior Director-BRAC	+8801711837746	akramul.mi@brac.net	TB and Malaria	PR Representative	
31	Dr.	Shayla Islam	BRAC	Associate Director - Communicable Disease and WASH	+8801730348893	shayla.i@brac.net	TB and Malaria	PR Representative	

Bangladesh Country Coordinating Mechanism (BCCM)
51st BCCM Oversight Committee Meeting
Attendance Sheet

Venue: Conference Room, MOHFW

Date: 22 Janury 2024

No	Salutation	NAME	Organisation	Title (Designation)	Phone	Email	Constituency	Membership Status	Signature
Save the Children									
32	Dr.	Rounak Khan	SC	COP, HIV/AIDS Program	+8801775846152	rounak.khan@savethechildren.org	HIV/AIDS	PR Representative	
33	Mr.	Ezazul Islam Chowdhury	SC	Advisor Human Rights and advocacy	+880173049440	ezazul.chowdhury@savethechildren.org	HIV/AIDS	PR Representative	
icddr'b									
34	Dr.	Sharful Islam Khan	icddr'b	Scientist and Head, Program for HIV and AIDS, Infectious Disease	+8801713040944	sharful@icddr.org	HIV/AIDS	PR Representative	
35	Dr.	A. K. M. Masud Rana	icddr'b	Project Coordinator	+8801730727953	akmrana@icddr.org	HIV/AIDS	PR Representative	
BCCM Secretariat									
36	Mr.	Manaj Kumar Biswas	BCCM Sec.	BCCM Coordinator	+8801718171958	bccmcoordinator@gmail.com	BCCM Sec.	Non Voting Member	
37	Mr.	Mohammad Harun-Or-Rasid	BCCM Sec.	Deputy Coordinator	+8801817524001	dc.bccm@gmail.com	BCCM Sec.	Administrative Support	
38	Mr.	Ahmed Muttasim Billah	BCCM Secretariat	Oversight Officer	88017	bccm.oversightofficer@gmail.com	BCCM Sec.	Administrative Support	
39	Mr.	Rajib Chandra Das	BCCM Secretariat	Program Officer	+8801711114554	rajibdas4554@gmail.com	BCCM Sec.	Administrative Support	
40	Ms.	Dr. Marina Binthe Alam	BCCM Secretariat	Coordination Officer	+8801712234732	coordinationofficer@gmail.com	BCCM Sec.	Administrative Support	