

Bangladesh Country Coordinating Mechanism (BCCM)

19th BCCM NGO Constituency Consultation Meeting Minutes

Meeting date	22 th April 2024
Meeting Started at	11:00 AM
Meeting Adjourned at	2:00 PM
Meeting Attendee	<ul style="list-style-type: none">BCCM NGO constituency members and alternate membersBCCM secretariat representatives
Total Number of participants	37
Participants' list	Annexed
Other related documents	Photo Gallery annexed
Organized and facilitated by	Dushtha Shasthya Kendra, DSK
Meeting venue	Dushtha Shasthya Kendra (DSK) HQ House 741, Road 09, Baitul Aman Housing Society, Adabor, Dhaka.

Meeting Agenda

Agenda	Title of Agenda	Facilitator
Agenda: 1	Update on 18th BCCM NGO constituency Meeting Minutes	Mr. Md. Hemayet Hossain Executive Director, RISDA-Bangladesh Alternate Member BCCM Women & Children NGOs
Agenda: 2	Update of 121st BCCM meeting	Dr. Dibalok Singha Executive Director, Dushtha Shasthya Kendra, DSK Member BCCM, Women & Children NGOs and/or Mr. Sharif Mostafa Helal Executive Director, Bangladesh Women's Health Coalition, BWHC Member BCCM, TB NGOs.
Agenda: 3	Update of 51st Oversight meeting and decision	Dr. Ahmed Muttasim Billah Oversight Officer BCCM Secretariat
Agenda: 4	Communication Plan of NGO Constituency	Mr. Manaj Kumar Biswas BCCM Coordinator
Agenda: 5	AOB & Open Discussion	All participants

At the commencement of the meeting, all the participants were greeted. After the welcome, the facilitators were invited on the stage. After a round of self-introductions by all the participants, the meeting agenda were explained. Later the meeting progressed, as per the set agenda, as follows:

Minutes of each agenda

Agenda 1: Update on 18th BCCM NGO constituency Meeting Minutes and other current issues

Facilitated by Dr. Dibalok Singha, Executive Director, Dushtha Shasthya Kendra, DSK.

Member BCCM, Women & Children NGOs; through presentation.

Discussions/Decisions

- Meetings are to be conducted at both physical & online, to ensure maximum participation.
- The list of contacts is to keep updated time to time, for better communication with all the members.
- It was planned to arrange 4 consultation meetings in each year, at the suitable places for the participants.
- The election of the Vice-Chairperson from Civil society organizations should be conducted or elected by CSO members.
- If Bangladesh wants to be TB free by 2030, these issues need to be included in GoB budget.

Agenda 2: Update of 121st BCCM meeting

Facilitated by Dr. Dibalok Singha, Executive Director, Dushtha Shasthya Kendra, DSK.

Member BCCM, Women & Children NGOs. And

Mr. Sharif Mostafa Helal, Executive Director, Bangladesh Women's Health Coalition, BWHC.

Member BCCM, TB NGOs; through presentation.

Discussions/Decisions

- The agenda for meetings or other organizational activities will be updated by members of the Civil Society Organization (CSO). It suggests a collaborative approach to setting agendas, likely ensuring that the interests and concerns of CSO members are appropriately represented and addressed in organizational discussions and decision-making processes.
- BCCM will update agenda through CSO member.
- BCCM will update PR activities and Program implementation status to the CSO members in each meeting. It's crucial for CSOs to have a clear understanding of their PR Activities.
- NGO vice-chair election should be done by CSO members it should be mandated in Governance manual and should be amended in the manual. This suggests that the election of the Vice-Chairperson from Civil society organizations should be conducted or elected by CSO members. Furthermore, it emphasizes the importance of mandating this process in the organization's Governance Manual and ensuring that any changes to the election procedure are formally documented through amendments to the manual. Clear guidelines and procedures for leadership elections help maintain transparency and fairness within the organization.
- Advertisement/broadcast the activities related to Tuberculosis (TB), Malaria, and Human Immunodeficiency Virus (HIV) should be advertised & prompt by the respective NGO constituency dedicated to each of these health concerns. By assigning responsibility to specific constituencies, it ensures that advertising efforts are targeted and tailored to address the unique challenges and needs associated with each disease. This targeted approach can help maximize the impact and effectiveness of advertising campaigns aimed at raising awareness and promoting prevention and treatment measures.

Agenda 3: Update of 51st Oversight meeting and decision

Facilitated by Dr. Ahmed Muttasim Billah, Oversight Officer, BCCM Secretariat; through presentation.

Discussions/Decisions

- Governance document of Global Fund update will be contributed by CSO member.
- The updates or revisions to governance documents of Global fund, will be updated regarding the meeting dimensions, number of CSO meetings and the responsibility of CSO members etc. Governance documents serve as the framework for how an organization operates, so it's important that they reflect the current needs and priorities of all stakeholders, including CSO members. Involving CSO members in the program implementation helps ensure that these documents remain relevant and effective.

Agenda 4: Communication Plan of NGO Constituency

Facilitated by. Mr. Manaj Kumar Biswas, BCCM Coordinator; through presentation.

Discussions/Decisions

- Global Fund recently suggests to prepare a comprehensive plan, addressing the specific issues of specific kinds of vulnerable people, especially to Tuberculosis (TB), Malaria, and Human Immunodeficiency Virus (HIV).
- A separate plan for CSOs can be prepared, where all NGOs and others can be involved.
- A Communication Plan of NGO Constituency is drafted. All are requested to feedback on this, to make it more meaningful & effective.
- 4 meetings (quarterly) should be arranged in every year in suitable places. However, 2 virtual meetings can be added.
- NGO members and alternate members should be present in meetings and should consult about their benefit and their responsibility. This highlights the importance of attendance and participation by members and alternate members of the NGO in those meetings and discussions. It is suggested that members should actively engage in conversations about the benefits and responsibilities associated with their membership. This ensures that all members are well-informed about their roles within the organization and have the opportunity to contribute to decision-making processes.

Agenda 5: AOB & Open Discussion

Discussions/Decisions

- In the CSO Oversight Committee, most of the members are govt. representatives. More NGO representatives can be nominated, to achieve a better balance for effective negotiations.
- The relevant documents will be shared to all members for better communication.
- All are requested to visit the website regularly for updated information.
- Travel allowance can be considered to attend meetings, but BCCM have not that capacity to pay conveyances.

- Building coalition and keeping it vibrant is a challenging task. Objectives and benefits of attending the meetings, should be clear to all members.
- Any of the members, who are not attending three consecutive meetings, his/her membership will be cancelled.
- It's appreciable and welcome, if any other organization can arrange any of the oncoming meetings.

As there was no more discussion, the meeting was closed by thanking all.

Annexures

- Photo Gallery
- Participants' list

Prepared by

Dushtha Shasthya Kendra, DSK



Dr. Dibalok Singha
Executive Director
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Photo Gallery


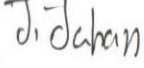

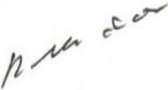







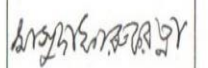
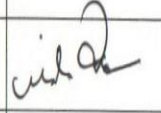



Participants' list


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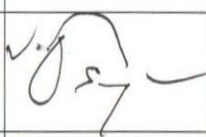

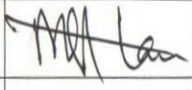
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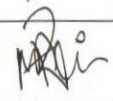
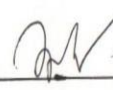
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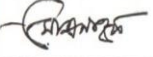



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